

Auburn Vocational School District BOARD OF EDUCATION

Minutes of June 4, 2024

The June 4, 2024 regular meeting of the Auburn Vocational School District was called to order by Mr. Miller at 6:30 p.m.

The following members were present:

Dr. Culotta	Mr. Miller	Mrs. Gaskins
Mr. Kent	Mrs. Rayburn	Mrs. Wheeler
Miss Maruschak	Mr. Hach	

Absent: Mrs. Brush and Mr. Cahill

Administrators: Brian Bontempo, Sherry Williamson, Victoria DePasquale and Jeff Slavkovsky

75-24 Approve Agenda and Addendum

A motion was made by Mr. Kent seconded by Mrs. Gaskins to approve the June 4, 2024 agenda and addendum.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

76-24 Approve Minutes of the April 25, 2024 Special Meeting

A motion was made by Mr. Hach and seconded by Miss Maruschak to approve the minutes of the April 25, 2024 Special Board meeting.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, and Mr. Hach

Nays: None

Abstain: Mrs. Gaskins, Mrs. Wheeler

Mr. Miller declared the motion passed

77-24 Approve Minutes of the May 7, 2024 Regular Meeting

A motion was made by Mr. Hach and seconded by Dr. Culotta to approve the minutes of the May 7, 2024 Regular Board meeting.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach and Mrs. Wheeler

Nays: None

Abstain: Mrs. Gaskins
Mr. Miller declared the motion passed

Administrative Report

- Student Harassment Report
- Adult Workforce Education Update

Facilities Update

- Jeff Slavkovsky gave an update to the Board

Public Participation – None

Render Financial Reports

ORC 3313.29-The treasurer shall render a statement to the board and to the superintendent of the school district, monthly, or more often if required, showing the revenues and receipts from whatever sources derived, the various appropriations made by the board, the expenditures and disbursements therefrom, the purposes thereof, the balances remaining in each appropriation, and the assets and liabilities of the school district. The financial statements for the period ending April 30, 2024 are hereby rendered and include: Financial Summary, Appropriations Report, Monthly Comparison Report, Check Register, and Bank Reconciliation Report. (Attachment Item #8)

No Action Required.

78-24 Approve for Unanticipated Transfer and Adjustment of Appropriations

A motion was made by Mr. Kent and seconded by Dr. Culotta to amend the Certificate of Estimated Resources and adjust appropriations, as needed on June 30, 2024, and transfer to any other fund as necessary in order to avoid an operating deficit on June 30, 2024.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

79-24 Approve Temporary Appropriations FY 24-25

A motion was made by Mr. Kent and seconded by Miss Maruschak to approve Temporary Appropriations for FY25 at 85% of the FY24 expenditures. The Permanent Appropriations will be presented to the Board for approval at the September 2024 regular board meeting.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

80-24 Approve Financial Services

A motion was made by Mrs. Gaskins and seconded by Mrs. Wheeler to approve the engagement of Plattenburg Certified Public Accountants to compile the required Basic Financial Statements for the fiscal year end June 30, 2024. The Basic Financial Statements are to be presented in conformity with Generally Accepted Accounting Principles (GAAP). The fixed fee for the services will be \$9,950. (Attachment #11)

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

81-24 Approve Donations

A motion was made by Miss Maruschak and seconded by Mr. Kent approve the following donation:

Donation of Gage Blocks(several sets); 3 larger OD Micrometers; Height Inspection Gage; Go-No Go Inspection Gages from Kennametal for our Manufacturing programs.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

82-24 Human Resources

A motion was made by Mr. Miller and seconded by Mrs. Rayburn to approve employment of the following Personnel items: Amendments, New Employees for High School and Adult Workforce, Out of State Travel - Staff, Out of State Travel - Students, Resignations, Retirements, Stipends, Supplemental, Substitutes, and Student Intern positions. (Attachment #13)

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

83-24 Approve 3-Year Contract for the Director of High School

A motion was made by Mrs. Wheeler and seconded by Mrs. Gaskins to approve Mr. Christopher Mitchell for a 3-year, 220-day administrator's contract effective July 11, 2024.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

84-24 Approve 3-Year Contract for the Director of Practical Nursing

A motion was made by Mrs. Gaskins and seconded by Mrs. Wheeler to approve Mrs. Karen Howell for a 3-year, 260-day administrator's contract effective August 1, 2024.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

85-24 Approve 3-Year Contract for the Director of Curriculum & Instruction

A motion was made by Mrs. Gaskins and seconded by Mr. Hach to approve Mr. David Leone for a 3-year, 260-day administrator's contract effective August 1, 2024.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

86-24 Approve 3-Year Contract for the Director of Adult Workforce

A motion was made by Mrs. Wheeler and seconded by Miss Maruschak to approve Mrs. Michelle Rodewald for a 3-year, 220-day administrator's contract effective July 11, 2024.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

87-24 Approve 2-Year Contract for the Director of Industrial Trades

A motion was made by Mrs. Gaskins and seconded by Mrs. Wheeler to approve Mr. Kelly Bean for a 2-year, 220-day administrator's contract effective August 1, 2024.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

88-24 Approve Director of Career Development and Enrollment Position/Job Description

A motion was made by Mr. Miller and seconded by Mrs. Wheeler to approve a full-time Director of Career Development and Enrollment to provide leadership in the coordination and delivery of career development to students in the Lake and Geauga county districts for the 2024-2025 school year. (Attachment #19)

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

89-24 Approve Textbooks for SY24-25

A motion was made by Mr. Kent and seconded by Mrs. Rayburn to approve the following textbook for the high school Patient Care Technician program:

Hartman's Complete Guide for the Patient Care Technician Textbook and Workbook. *New (1st edition, published 2024) PCT textbook and companion workbook. Specific to PCT content with most up to date information available. (Hartman Publishing, Inc.)*

Nursing Assisting A Foundation in Caregiving Sixth Edition Textbook and Workbook. *Textbook and Workbook change from what had been used in the PCT program previously. Published in 2023 the 6th Edition offers more expansive information than current text and includes a workbook. (Hartman Publishing, Inc.)*

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

90-24 Approve Landscape Maintenance Quote

A motion was made by Mr. Miller and seconded by Mrs. Gaskins to approve the following landscape maintenance quote from Exscape Design of Novelty, Ohio at the amount of \$21,261 for the 2024-2025 school year. This year is the first year of a 2 year contract with Exscape Design. (*Attachment #21*)

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

91-24 Approve 2024-2025 SY Breakfast & Lunch Meal Prices

A motion was made by Mr. Kent and seconded by Mrs. Wheeler to approve the following 2024-2025 school year breakfast and lunch meal prices:

Breakfast \$2.45 (price not changed)

Reduced Price Breakfast \$.30

Lunch \$3.75 (price not changed)

Reduced Price Lunch \$.40

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

92-24 Approval of Consent Agenda

A motion was made by Mr. Hach and seconded by Miss Maruschak to approve that Item #24 A-D be approved as a consent motion

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

93-24 Contract/Affiliation Agreement

A motion was made by Mrs. Gaskins and seconded by Mrs. Rayburn to approve the following contract and/or affiliation agreement(s):

- A. *Training Provider Agreement between Auburn Career Center and Rome Fire Department (Attachment Item #24A)*
- B. *Practical Nursing Program Clinical Site and Preceptor Experience Agreement between Auburn Career Center and Ashtabula County Nursing and Rehab Center (Attachment Item #24B)*
- C. *MOU between Ravenwood Health and Auburn Career Center for the 2024-2025 school year (Attachment Item #24C)*
- D. *AAMC Clinical Training Affiliation Agreement Between Auburn Career Center and University Hospitals (Attachment #24D)*

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

94-24 Executive Session

A motion was made by Mrs. Gaskins and seconded by Mrs. Rayburn to recess into consecutive executive sessions at 7:07 p.m. pursuant to R.C. 121.22 (G)(1) for the following purposes: (1) conferencing with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action. (2) preparing for, conducting, or reviewing collective bargaining strategy by division (G)(4) of section 121.22 of the Revised Code. Upon conclusion of these executive sessions, the Board President shall gavel the Board back into open session at this location. All matters discussed in these executive sessions are designated to the public officials and employees as confidential pursuant to R.C. 102.03(B) because of the status of the proceedings and/or the circumstances under which the information will be received, and preserving its confidentiality is necessary to the proper conduct of government business.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None

Mr. Miller declared the motion passed

Return to public session at 8:29 p.m.

95-24 Approve Settlement Agreement and Release

A motion was made by Mrs. Gaskins and seconded by Dr. Culotta to approve the Settlement Agreement and Release between Auburn Vocational School District Board of Education and Open Government Advocates c/o Brian Ames. (Attachment #26)

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

96-24 Adjourn

A motion was made by Mrs. Gaskins and seconded by Miss Maruschak to adjourn the meeting at 8:30 p.m.

Roll Call: **Ayes:** Dr. Culotta, Mr. Kent, Miss Maruschak, Mr. Miller, Mrs. Rayburn, Mr. Hach, Mrs. Gaskins, and Mrs. Wheeler

Nays: None
Mr. Miller declared the motion passed

Treasurer

Board President

**Auburn
Career Center**



Attachment Item #8

Financial Reports

Auburn Career Center
Bank Reconciliation
April 30, 2024

Dollar Bank - Main Depository	\$ 15,811,959.53
Huntington	\$ 116,747.08
O/S checks - a/p	\$ (27,367.69)
O/S checks - p/r	\$ (78.00)
Payroll Accum (O/S)-Checks NI	\$ (357.71)
Pending Payroll Items in Transit	\$ -
Petty Cash	\$ 400.00
Change Funds	\$ 137.00
Net Operating Check + Cash	15,901,440.21
Health Care Deductible Pool - Dollar	\$ 6,537.52
Star Ohio	\$ 117,405.37
Star Ohio - CT E	\$ 1,068,300.28
Net Available Cash	\$ 17,093,683.38
Investments:	
Wells Fargo	\$ 2,626,167.81
Total Investments	\$ 2,626,167.81
Balance per bank	\$ 19,719,851.19
Balance per books	\$ 19,719,851.19
	\$ -

Investments Report

Institution	Amount
Wells Fargo	\$ 2,626,167.81

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Appropriation Summary Report

	FYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MTTD Expended	Encumbrance	FYTD Unencumbered
Code 001 GENERAL							
Code 002 BOND RETIREMENT	\$ 12,635,722.27	\$ 216,983.60	\$ 12,852,705.87	\$ 8,641,022.43	\$ 972,252.81	\$ 899,922.57	\$ 3,311,760.87
Code 004 BUILDING	\$ 1,010,419.00	\$ 0.00	\$ 1,010,419.00	\$ 97,493.08	\$ 0.00	\$ 0.00	\$ 912,925.92
Code 006 FOOD SERVICE	\$ 3,032,169.43	\$ 182,700.00	\$ 3,214,869.43	\$ 555,994.99	\$ 175,734.25	\$ 2,427,945.98	\$ 230,928.46
Code 009 UNIFORM SCHOOL SUPPLIES	\$ 135,711.37	\$ 0.00	\$ 135,711.37	\$ 110,911.01	\$ 13,404.32	\$ 23,592.30	\$ 1,208.06
Code 010 CLASSROOM FACILITIES	\$ 16,866.00	\$ 0.00	\$ 16,866.00	\$ 6,099.50	\$ 0.00	\$ 0.00	\$ 10,766.50
Code 011 ROTARY-SPECIAL SERVICES	\$ 0.00	\$ 0.00	\$ 0.00	\$ 299,700.00	\$ 0.00	\$ 0.00	\$ (299,700.00)
Code 012 ADULT EDUCATION	\$ 43,582.47	\$ 0.00	\$ 43,582.47	\$ 858.56	\$ 84.70	\$ 0.00	\$ 42,723.91
Code 014 ROTARY-INTERNAL SERVICES	\$ 2,532,795.61	\$ 75,134.13	\$ 2,607,929.74	\$ 2,040,448.77	\$ 214,899.10	\$ 370,368.89	\$ 197,112.08
Code 018 PUBLIC SCHOOL SUPPORT	\$ 677.53	\$ 0.00	\$ 677.53	\$ 0.00	\$ 0.00	\$ 0.00	\$ 677.53
Code 019 OTHER GRANT	\$ 180,661.15	\$ 21,218.85	\$ 201,880.00	\$ 77,947.65	\$ 11,704.10	\$ 100,481.80	\$ 23,450.55
Code 022 DISTRICT CUSTODIAL	\$ 52,462.06	\$ 0.00	\$ 52,462.06	\$ 170.00	\$ 170.00	\$ 2,330.00	\$ 49,962.06
Code 024 EMPLOYEE BENEFITS SELF INS.	\$ 19,667.14	\$ 0.00	\$ 19,667.14	\$ 0.00	\$ 0.00	\$ 0.00	\$ 19,667.14
Code 070 CAPITAL PROJECTS	\$ 30,000.00	\$ 5,508.28	\$ 35,508.28	\$ 24,875.21	\$ 2,875.58	\$ 6,502.92	\$ 4,130.15
Code 200 STUDENT MANAGED ACTIVITY	\$ 561,000.00	\$ 246,076.36	\$ 807,076.36	\$ 441,394.55	\$ 14,476.87	\$ 6,965.59	\$ 358,716.22
Code 495 CAREER TECHNICAL CONSTRUCTION FUND	\$ 97,453.64	\$ 70.00	\$ 97,523.64	\$ 28,351.29	\$ 11,464.79	\$ 8,153.19	\$ 61,019.16
Code 499 MISCELLANEOUS STATE GRANT FUND	\$ 3,027.28	\$ 0.00	\$ 3,027.28	\$ 30,347.15	\$ 20,000.00	\$ 392,067.85	\$ (419,387.72)
Code 501 ADULT BASIC EDUCATION	\$ 0.00	\$ 0.00	\$ 0.00	\$ 4,333.69	\$ 4,333.69	\$ 142,500.00	\$ (146,833.69)
	\$ 419,114.02	\$ 19,479.40	\$ 438,593.42	\$ 252,834.53	\$ 23,561.36	\$ 16,854.92	\$ 168,903.97

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Appropriation Summary Report

	FYTD Appropriated	Prior Year Encumbrance	FYTD Expendable	FYTD Expended	MTD Expended	Encumbrance	FYTD Unencumbered
Code 507 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND							
Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	\$ 197,169.91	\$ 2,664.00	\$ 199,833.91	\$ 247,881.66	\$ 2,925.92	\$ 22,101.70	\$ (70,149.45)
Code 524 VOC ED: CARL D. PERKINS - 1984	\$ 12,921.42	\$ 2,269.81	\$ 15,191.23	\$ 15,191.23	\$ 0.00	\$ 0.00	\$ 0.00
Code 599 MISCELLANEOUS FED. GRANT FUND	\$ 512,782.20	\$ 34,943.32	\$ 547,725.52	\$ 424,419.40	\$ 17,213.15	\$ 58,655.02	\$ 64,651.10
Grand Total	\$ 43,260.00	\$ 8,445.00	\$ 51,705.00	\$ 45,560.00	\$ 0.00	\$ 6,145.00	\$ 0.00
	\$ 21,537,462.50	\$ 815,492.75	\$ 22,352,955.25	\$ 13,345,834.70	\$ 1,485,100.64	\$ 4,484,587.73	\$ 4,522,532.82

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTTD Received	FYTD Received	MTTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Code 001 GENERAL									
001-0000	GENERAL FUND	\$ 10,920,414.04	\$ 1,785,185.19	\$ 12,633,200.19	\$ 972,252.81	\$ 8,641,022.43	\$ 14,912,591.80	\$ 899,922.57	\$ 14,012,669.23
		\$ 10,920,414.04	\$ 1,785,185.19	\$ 12,633,200.19	\$ 972,252.81	\$ 8,641,022.43	\$ 14,912,591.80	\$ 899,922.57	\$ 14,012,669.23
Code 002 BOND RETIREMENT									
002-9211	Bond Retirement Fund \$2.8 million Bond	0.00	0.00	0.00	0.00	12,273.99	(12,273.99)	0.00	(12,273.99)
002-9212	Bond Retirement Fund \$2.3 million Bond	0.00	0.00	0.00	0.00	8,073.00	(8,073.00)	0.00	(8,073.00)
002-9213	Bond Retirement Fund \$6 million Bond	0.00	0.00	0.00	0.00	2,356.00	(2,356.00)	0.00	(2,356.00)
002-9218	Bond Retirement Fund \$1.745 million Bond	0.00	0.00	0.00	0.00	19,380.00	(19,380.00)	0.00	(19,380.00)
002-9221	Bond Retirement Fund \$1.3 million Bond	0.00	0.00	0.00	0.00	6,500.10	(6,500.10)	0.00	(6,500.10)
002-9223	Bond Retirement Fund \$3.1 million Bond	0.00	0.00	0.00	0.00	48,909.99	(48,909.99)	0.00	(48,909.99)
		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 97,493.08	\$(97,493.08)	\$ 0.00	\$(97,493.08)
Code 003 PERMANENT IMPROVEMENT									
003-9024	PERMANENT IMPROVEMENT-OFCCC PROJECT	0.00	0.00	299,700.00	0.00	0.00	299,700.00	0.00	299,700.00
		\$ 0.00	\$ 0.00	\$ 299,700.00	\$ 0.00	\$ 0.00	\$ 299,700.00	\$ 0.00	\$ 299,700.00
Code 004 BUILDING									
004-0000	CONSTRUCTION FUND	101,469.43	0.00	90,000.00	0.00	102,600.48	88,868.95	0.00	88,868.95
004-9021	\$1.3 MILLION BOND APPR 12/1/20	84,247.04	0.00	0.00	0.00	84,247.04	0.00	0.00	0.00
004-9023	\$3.1 MILLION BOND APPR 6/24/22	2,939,152.96	0.00	0.00	175,734.25	369,147.47	2,570,005.49	2,427,945.98	142,059.51
		\$ 3,124,869.43	\$ 0.00	\$ 90,000.00	\$ 175,734.25	\$ 555,994.99	\$ 2,658,874.44	\$ 2,427,945.98	\$ 230,928.46
Code 006 FOOD SERVICE									
006-0000	LUNCHROOM	53,011.37	8,705.86	80,174.75	13,404.32	110,911.01	22,275.11	23,592.30	(1,317.19)
		\$ 53,011.37	\$ 8,705.86	\$ 80,174.75	\$ 13,404.32	\$ 110,911.01	\$ 22,275.11	\$ 23,592.30	\$(1,317.19)
Code 009 UNIFORM SCHOOL SUPPLIES									
009-0000	UNIFORM SUPPLY	3,850.00	1,268.50	13,016.00	0.00	6,099.50	10,766.50	0.00	10,766.50
		\$ 3,850.00	\$ 1,268.50	\$ 13,016.00	\$ 0.00	\$ 6,099.50	\$ 10,766.50	\$ 0.00	\$ 10,766.50
Code 010 CLASSROOM FACILITIES									
010-9024	CLASSROOM FACILITIES	0.00	0.00	299,700.00	0.00	299,700.00	0.00	0.00	0.00
		\$ 0.00	\$ 0.00	\$ 299,700.00	\$ 0.00	\$ 299,700.00	\$ 0.00	\$ 0.00	\$ 0.00
Code 011 ROTARY-SPECIAL SERVICES									
011-0000	CUSTOMER SERVICE	20,254.76	5,306.96	24,035.53	84.70	858.56	43,431.73	0.00	43,431.73
		\$ 20,254.76	\$ 5,306.96	\$ 24,035.53	\$ 84.70	\$ 858.56	\$ 43,431.73	\$ 0.00	\$ 43,431.73

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
Code 012 ADULT EDUCATION									
012-0000	ADULT EDUCATION	\$ 352,172.02	\$ 334,526.58	\$ 2,362,566.03	\$ 214,899.10	\$ 2,040,448.77	\$ 674,289.28	\$ 331,458.89	\$ 342,830.39
012-9024	ADULT EDUCATION - TALENT READY	0.00	0.00	89,475.00	0.00	0.00	89,475.00	36,000.00	53,475.00
012-9225	ADULT EDUCATION - SHORT TERM CERT.	3,037.00	0.00	0.00	0.00	0.00	3,037.00	2,910.00	127.00
		\$ 355,209.02	\$ 334,526.58	\$ 2,452,041.03	\$ 214,899.10	\$ 2,040,448.77	\$ 766,801.28	\$ 370,368.89	\$ 396,432.39
Code 014 ROTARY-INTERNAL SERVICES									
014-0000	Rotary - Sales Tax	677.53	0.00	0.00	0.00	0.00	677.53	0.00	677.53
		\$ 677.53	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 677.53	\$ 0.00	\$ 677.53
Code 018 PUBLIC SCHOOL SUPPORT									
018-0000	PRINCIPAL FUND	21,218.85	0.00	59,600.00	11,704.10	77,947.65	2,871.20	100,481.80	(97,610.60)
		\$ 21,218.85	\$ 0.00	\$ 59,600.00	\$ 11,704.10	\$ 77,947.65	\$ 2,871.20	\$ 100,481.80	\$ (97,610.60)
Code 019 OTHER GRANT									
019-0000	SCHOLARSHIP	47,000.00	0.00	0.00	0.00	0.00	47,000.00	0.00	47,000.00
019-914R	ROBOT DONATIONS	5,462.06	0.00	2,500.00	170.00	170.00	7,792.06	2,330.00	5,462.06
		\$ 52,462.06	\$ 0.00	\$ 2,500.00	\$ 170.00	\$ 170.00	\$ 54,792.06	\$ 2,330.00	\$ 52,462.06
Code 022 DISTRICT CUSTODIAL									
022-9020	DISTRICT AGENCY FY20	619.22	0.00	0.00	0.00	0.00	619.22	0.00	619.22
022-9021	DISTRICT CUSTODIAL	5,012.91	0.00	0.00	0.00	0.00	5,012.91	0.00	5,012.91
022-9022	DISTRICT CUSTODIAL	3,682.00	0.00	0.00	0.00	0.00	3,682.00	0.00	3,682.00
022-9024	DISTRICT CUSTODIAL	0.00	0.00	45.00	0.00	0.00	45.00	0.00	45.00
022-9998	ABLE CONSORTIUM	4,491.34	0.00	0.00	0.00	0.00	4,491.34	0.00	4,491.34
022-999S	SCHOLARSHIP FUNDS	5,816.67	0.00	0.00	0.00	0.00	5,816.67	0.00	5,816.67
		\$ 19,622.14	\$ 0.00	\$ 45.00	\$ 0.00	\$ 0.00	\$ 19,667.14	\$ 0.00	\$ 19,667.14
Code 024 EMPLOYEE BENEFITS SELF INS.									
024-0000	EMPLOYEE BENEFITS SELF INSURANCE	5,508.28	0.00	25,869.85	2,875.58	24,875.21	6,502.92	6,502.92	0.00
		\$ 5,508.28	\$ 0.00	\$ 25,869.85	\$ 2,875.58	\$ 24,875.21	\$ 6,502.92	\$ 6,502.92	\$ 0.00
Code 070 CAPITAL PROJECTS									
070-9017	BUILDING SITE IMPROVEMENT - CAPITAL OUTLAY	246,076.36	0.00	211,000.00	14,476.87	441,394.55	15,681.81	6,965.59	8,716.22
		\$ 246,076.36	\$ 0.00	\$ 211,000.00	\$ 14,476.87	\$ 441,394.55	\$ 15,681.81	\$ 6,965.59	\$ 8,716.22
Code 200 STUDENT MANAGED ACTIVITY									
200-901A	ALLIED HEALTH TECHNOLOGIES	644.92	0.00	0.00	0.00	0.00	644.92	0.00	644.92
200-902A	Adv Manufacturing II	70.00	0.00	0.00	0.00	0.00	70.00	0.00	70.00
200-903A	COMPUTER NETWORKING & TECHNOLOGY	231.04	0.00	0.00	0.00	0.00	231.04	0.00	231.04

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTTD Received	FYTD Received	MTTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
200-907A	INT MULTIMEDIA II	\$ 34.15	\$ 0.00	\$ 1,500.00	\$ 0.00	\$ 0.00	\$ 1,534.15	\$ 0.00	\$ 1,534.15
200-908A	NAT TECH HONOR SOCIETY	0.00	0.00	92.64	0.00	0.00	92.64	92.64	0.00
200-911A	PRACTICAL NURSING ADULT	829.83	0.00	0.00	0.00	0.00	829.83	0.00	829.83
200-912A	AUTO TECHNOLOGY I & II	2,897.73	300.00	500.00	0.00	0.00	3,397.73	0.00	3,397.73
200-915A	LANDSCAPE HORT	53,128.91	1,000.00	2,620.00	3,380.54	11,911.55	43,837.36	1,332.66	42,504.70
200-917A	INFORMATION SUPPORT & SERVICES JR & SR	254.11	0.00	0.00	0.00	0.00	254.11	254.11	0.00
200-924A	WELDING II	439.04	0.00	0.00	0.00	0.00	439.04	0.00	439.04
200-925A	MAINT & ENVIR SERVICES	6,972.78	0.00	0.00	0.00	0.00	6,972.78	0.00	6,972.78
200-927A	EMERGENCY MEDICAL SERVICES	563.75	0.00	0.00	0.00	0.00	563.75	0.00	563.75
200-930A	MBA / DECA	0.00	709.00	869.00	1,365.85	1,445.03	(576.03)	595.27	(1,171.30)
200-940A	CULINARY ARTS I & II	1,490.17	534.60	2,544.13	100.00	250.00	3,784.30	1,369.20	2,415.10
200-945A	TEACHING PROF PATHWAYS I & II	548.44	0.00	0.00	209.40	209.40	339.04	571.00	(231.96)
200-950A	S.A.D.D.	801.97	0.00	0.00	0.00	0.00	801.97	0.00	801.97
200-982A	INTERNET PROG & DEV JR & SR	1,016.25	0.00	0.00	0.00	0.00	1,016.25	0.00	1,016.25
200-985A	AUTOMOTIVE COLLISION REPAIR #2	429.29	0.00	75.00	0.00	0.00	504.29	150.00	354.29
200-987A	CONSTRUCTION II	0.00	0.00	1,025.50	0.00	0.00	1,025.50	0.00	1,025.50
200-990A	SKILLS USA	1,273.79	330.00	2,257.16	1,989.00	2,628.66	902.29	390.00	512.29
200-992A	COSMETOLOGY #1 / HOLLAND JR & SR	470.77	1,026.22	1,758.22	0.00	406.69	1,822.30	333.31	1,488.99
200-992B	COSMETOLOGY #2 / MALVICINO JR & SR	0.00	0.00	0.00	0.00	0.00	0.00	30.00	(30.00)
200-995A	PATIENT CARE TECHNICIAN JR & SR	204.70	0.00	0.00	0.00	0.00	204.70	0.00	204.70
200-996A	ELECTRICAL ENGINEERING	11.57	0.00	0.00	0.00	0.00	11.57	0.00	11.57
200-998A	DISTRCTWIDE STUDENT TRAVEL	772.00	0.00	11,196.78	4,420.00	11,499.96	468.82	785.00	(316.18)
200-999A	STUDENT MANAGED ACTIVITY ESPORTS	0.00	0.00	0.00	0.00	0.00	0.00	2,250.00	(2,250.00)
Code 451 DATA COMMUNICATION FUND		\$ 73,085.21	\$ 3,899.82	\$ 24,438.43	\$ 11,464.79	\$ 28,351.29	\$ 69,172.35	\$ 8,153.19	\$ 61,019.16
451-9024	DATA COMMUNICATION FUND	0.00	(1,951.42)	0.00	0.00	0.00	0.00	0.00	0.00
Code 495 CAREER TECHNICAL CONSTRUCTION FUND		\$ 0.00	\$ (1,951.42)	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
495-9024	CAREER TECHNICAL CONSTRUCTION FUND	0.00	0.00	1,065,273.00	20,000.00	30,347.15	1,034,925.85	392,067.85	642,858.00

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Cash Summary Report

Full Account Code	Description	Initial Cash	MTD Received	FYTD Received	MTD Expended	FYTD Expended	Fund Balance	Encumbrance	Unencumbered Balance
495-9224	CAREER TECHNICAL CONSTRUCTION FUND	\$ 0.00	\$ 3,027.28	\$ 3,027.28	\$ 0.00	\$ 0.00	\$ 3,027.28	\$ 0.00	\$ 3,027.28
Code 499 MISCELLANEOUS STATE GRANT FUND		\$ 0.00	\$ 3,027.28	\$ 1,068,300.28	\$ 20,000.00	\$ 30,347.15	\$ 1,037,953.13	\$ 392,067.85	\$ 645,885.28
499-9024	ADULT - SUPER RAPIDS GRANT	0.00	0.00	258,333.30	4,333.69	4,333.69	253,999.61	142,500.00	111,499.61
499-9224	OHIO SAFETY GRANT FY24	0.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	2,500.00
Code 501 ADULT BASIC EDUCATION		\$ 0.00	\$ 2,500.00	\$ 260,833.30	\$ 4,333.69	\$ 4,333.69	\$ 256,499.61	\$ 142,500.00	\$ 113,999.61
501-923A	ADULT BASIC EDUCATION	19,479.40	0.00	30,787.79	0.00	50,267.19	0.00	0.00	0.00
501-924A	ASIPRE FY24	0.00	0.00	139,296.59	23,561.36	202,567.34	(63,270.75)	16,854.92	(80,125.67)
Code 507 ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF FUND		\$ 19,479.40	\$ 0.00	\$ 170,084.38	\$ 23,561.36	\$ 252,834.53	\$ (63,270.75)	\$ 16,854.92	\$ (80,125.67)
507-923D	DODD	2,630.00	0.00	24,803.32	4,049.84	150,506.76	(123,073.44)	15,247.70	(138,321.14)
507-923G	OHIO'S PATHWAYS TO GRADUATION	34.00	0.00	269.23	0.00	303.23	0.00	0.00	0.00
507-924G	OHIO PATHWAYS TO GRADUATION FY24	0.00	0.00	0.00	(8,207.80)	83,170.78	(83,170.78)	4,854.00	(88,024.78)
507-924H	HOMELESS GRANT FY24	0.00	0.00	3,480.00	7,083.88	13,900.89	(10,420.89)	2,000.00	(12,420.89)
Code 508 GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND		\$ 2,664.00	\$ 0.00	\$ 28,552.55	\$ 2,925.92	\$ 247,881.66	\$ (216,665.11)	\$ 22,101.70	\$ (238,766.81)
508-9023	GOVERNOR'S EMERGENCY EDUCATION RELIEF FUND	2,269.81	0.00	12,921.42	0.00	15,191.23	0.00	0.00	0.00
Code 524 VOC ED: CARL D. PERKINS - 1984		\$ 2,269.81	\$ 0.00	\$ 12,921.42	\$ 0.00	\$ 15,191.23	\$ 0.00	\$ 0.00	\$ 0.00
524-923Q	VOC ED: CARL D. PERKINS - 1984	32,250.00	0.00	40,472.41	0.00	72,722.41	0.00	0.00	0.00
524-923R	VOC ED: CARL D. PERKINS - 1984	2,693.32	0.00	2,646.11	0.00	5,339.43	0.00	0.00	0.00
524-924Q	VOC ED: CARL D. PERKINS - FY24	0.00	0.00	233,781.01	15,672.74	299,098.26	(65,317.25)	56,584.96	(121,902.21)
524-924R	VOC ED: CARL D. PERKINS - FY24	0.00	0.00	25,453.07	1,540.41	47,259.30	(21,806.23)	2,070.06	(23,876.29)
Code 599 MISCELLANEOUS FED. GRANT FUND		\$ 34,943.32	\$ 0.00	\$ 302,352.60	\$ 17,213.15	\$ 424,419.40	\$ (87,123.48)	\$ 58,655.02	\$ (145,778.50)
599-923S	K-12 SCHOOL SAFETY GRANT	51,705.00	0.00	0.00	0.00	45,560.00	6,145.00	6,145.00	0.00
Grand Total		\$ 51,705.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 45,560.00	\$ 6,145.00	\$ 6,145.00	\$ 0.00
Total		\$ 15,007,320.58	\$ 2,142,468.77	\$ 1,485,100.64	\$ 13,345,834.70	\$ 19,719,851.19	\$ 4,484,587.73	\$ 15,235,263.46	18,058,365.31

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
Type: ACCOUNTS_PAYABLE										
Default Payment Type: Check										
34308	0 ACCOUNTS_PA	YABLE	Check	4/24/2024	AUBURN CAREER CENTER	499 RECONCILED	4/27/2024			\$ 115,324.44
34141	60371 ACCOUNTS_PA	YABLE	Check	4/1/2024	HUNTINGTON NATIONAL BANK	10092 RECONCILED	4/2/2024			5,231.59
34143	60372 ACCOUNTS_PA	YABLE	Check	4/2/2024	CREDIT CARD OPERATION	41906 RECONCILED	4/2/2024			6,330.33
34163	60373 ACCOUNTS_PA	YABLE	Check	4/1/2024	BFG SUPPLY CO., LLC	1284 RECONCILED	4/17/2024			2,478.47
34158	60374 ACCOUNTS_PA	YABLE	Check	4/11/2024	AUBURN CAREER CENTER	499 RECONCILED	4/12/2024			170.00
34242	60375 ACCOUNTS_PA	YABLE	Check	4/11/2024	AMERICAN MEDICAL TECHNOLOGISTS	42421 RECONCILED	4/17/2024			1,050.00
34152	60376 ACCOUNTS_PA	YABLE	Check	4/11/2024	BENCO DENTAL CO	41892 RECONCILED	4/17/2024			691.45
34172	60377 ACCOUNTS_PA	YABLE	Check	4/11/2024	ENNIS BRITTON CO., L.P.A.	42602 RECONCILED	4/15/2024			3,675.00
34212	60378 ACCOUNTS_PA	YABLE	Check	4/11/2024	BROCK CONSTRUCTION COMPANY	41545 RECONCILED	4/19/2024			14,476.87
34171	60379 ACCOUNTS_PA	YABLE	Check	4/11/2024	GENERAL PEST CONTROL CO.	11210 RECONCILED	4/15/2024			228.06
34186	60380 ACCOUNTS_PA	YABLE	Check	4/11/2024	4IMPRINT, INC.	10665 RECONCILED	4/15/2024			688.81
34215	60381 ACCOUNTS_PA	YABLE	Check	4/11/2024	AIR FORCE ONE, INC	41756 RECONCILED	4/15/2024			5,707.00
34174	60382 ACCOUNTS_PA	YABLE	Check	4/11/2024	NEW DAIRY OPCO,	42186 RECONCILED	4/16/2024			400.14
34205	60383 ACCOUNTS_PA	YABLE	Check	4/11/2024	D & S DIVERSIFIED TECHNOLOGIES	12857 RECONCILED	4/18/2024			264.00
34177	60384 ACCOUNTS_PA	YABLE	Check	4/11/2024	CINTAS CORPORATION	532 RECONCILED	4/15/2024			215.26
34192	60385 ACCOUNTS_PA	YABLE	Check	4/11/2024	GAZETTE NEWSPAPERS	11455 RECONCILED	4/15/2024			225.00
34162	60386 ACCOUNTS_PA	YABLE	Check	4/11/2024	GORDON FOOD SERVICE	8479 RECONCILED	4/15/2024			3,644.07
34168	60387 ACCOUNTS_PA	YABLE	Check	4/11/2024	GATEWAY	42362 RECONCILED	4/18/2024			108.00

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
34238	60388	ACCOUNTS_PA	Check	4/11/2024	PRODUCTS RECYCLING INC GENE PTACHEK & SON	640	RECONCILED	4/16/2024		\$ 347.35
34191	60389	ACCOUNTS_PA	Check	4/11/2024	ARAMSCO INC	42443	RECONCILED	4/16/2024		3,190.80
34201	60390	ACCOUNTS_PA	Check	4/11/2024	HALLMARK EXCAVATING, INC.	11083	RECONCILED	4/15/2024		882.96
34236	60391	ACCOUNTS_PA	Check	4/11/2024	HEMILY TOOL SUPPLY INC.	8616	RECONCILED	4/22/2024		68.18
34199	60392	ACCOUNTS_PA	Check	4/11/2024	HOFFMAN CROW, INC	41917	RECONCILED	4/18/2024		3,240.00
34164	60393	ACCOUNTS_PA	Check	4/11/2024	ILLUMINATING COMPANY	925	RECONCILED	4/15/2024		53,771.91
34247	60394	ACCOUNTS_PA	Check	4/11/2024	JUST CUZ ROBOTICS KEYSTONE	42776	RECONCILED	4/23/2024		170.00
34226	60395	ACCOUNTS_PA	Check	4/11/2024	DOMINION ENERGY OHIO COMMUNICATI ONS SERVICES NC3	11900	RECONCILED	4/17/2024		325.00
34196	60396	ACCOUNTS_PA	Check	4/11/2024	ORASKO BROS. CO.	4003	RECONCILED	4/22/2024		8,230.43
34180	60397	ACCOUNTS_PA	Check	4/11/2024	IMPERIALDADE	10372	RECONCILED	4/22/2024		9,000.00
34209	60398	ACCOUNTS_PA	Check	4/11/2024	MCGOWN & MARKKLING CO., L.P.A	42249	RECONCILED	4/18/2024		585.00
34234	60399	ACCOUNTS_PA	Check	4/11/2024	PREMIER PAINT POSTER COMPLIANCE CENTER	10053	RECONCILED	4/15/2024		21,815.00
34225	60400	ACCOUNTS_PA	Check	4/11/2024	PRECIOUS CARGO REFRIGERATIO N SALES CORP. PACIFIC	41932	RECONCILED	4/15/2024		77.20
34237	60401	ACCOUNTS_PA	Check	4/11/2024	ONE SOURCE INC	12253	RECONCILED	4/15/2024		10,814.00
34149	60402	ACCOUNTS_PA	Check	4/11/2024	ONE SOURCE INC	1141	RECONCILED	4/16/2024		2,476.05
34223	60403	ACCOUNTS_PA	Check	4/11/2024	ONE SOURCE INC	10771	RECONCILED	4/15/2024		224.85
34229	60404	ACCOUNTS_PA	Check	4/11/2024	ONE SOURCE INC	13744	RECONCILED	4/19/2024		4,420.00
34208	60405	ACCOUNTS_PA	Check	4/11/2024	ONE SOURCE INC	56	RECONCILED	4/16/2024		489.20
34228	60406	ACCOUNTS_PA	Check	4/11/2024	ONE SOURCE INC	41552	RECONCILED	4/19/2024		14,642.00
34182	60407	ACCOUNTS_PA	Check	4/11/2024	ONE SOURCE INC	1679	RECONCILED	4/15/2024		216.00

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
34179	YABLE 60408 ACCOUNTS_PA YABLE	Check		4/11/2024	METALS SCHOOL SPECIALTY, LLC	7865 RECONCILED	4/12/2024			\$ 53.01
34189	60409 ACCOUNTS_PA YABLE	Check		4/11/2024	MICHAEL P REED	42590 RECONCILED	4/18/2024			400.00
34197	60410 ACCOUNTS_PA YABLE	Check		4/11/2024	SYSCO FOOD SERVICES OF CHARTER	8412 RECONCILED	4/18/2024			3,913.86
34243	60411 ACCOUNTS_PA YABLE	Check		4/11/2024	COMMUNICATI ONS	13042 RECONCILED	4/17/2024			95.37
34188	60412 ACCOUNTS_PA YABLE	Check		4/11/2024	WASSERSTROM COMPANY	41340 RECONCILED	4/16/2024			3,995.00
34207	60413 ACCOUNTS_PA YABLE	Check		4/11/2024	WELLSAW INC	42759 RECONCILED	4/19/2024			748.43
34195	60414 ACCOUNTS_PA YABLE	Check		4/11/2024	WWLC CHAMBER OF COMMERCE WEBB SUPPLY	40233 RECONCILED	4/19/2024			200.00
34217	60415 ACCOUNTS_PA YABLE	Check		4/11/2024	XEROX FINANCIAL SERVICES	8435 RECONCILED	4/17/2024			503.03
34206	60416 ACCOUNTS_PA YABLE	Check		4/11/2024	WESTON HURD LTP	1081 RECONCILED	4/16/2024			4,698.21
34185	60417 ACCOUNTS_PA YABLE	Check		4/11/2024	GRAINGER	42601 RECONCILED	4/15/2024			3,133.50
34157	60418 ACCOUNTS_PA YABLE	Check		4/11/2024	EDGE DOCUMENT SOLUTIONS	466 RECONCILED	4/15/2024			6,073.42
34232	60419 ACCOUNTS_PA YABLE	Check		4/11/2024	ELENGO ELECTRONICS, INC	40070 RECONCILED	4/15/2024			162.14
34203	60420 ACCOUNTS_PA YABLE	Check		4/11/2024	KALEIDOSCOPE LEARNING INC	41665 RECONCILED	4/16/2024			492.75
34173	60421 ACCOUNTS_PA YABLE	Check		4/11/2024	LINCOLN ELECTRIC CO.	42708 RECONCILED	4/18/2024			25.00
34151	60422 ACCOUNTS_PA YABLE	Check		4/11/2024	MAJOR WASTE DISPOSAL	984 RECONCILED	4/15/2024			1,752.79
34233	60423 ACCOUNTS_PA YABLE	Check		4/11/2024	LAKE COUNTY LANDSCAPE	570 RECONCILED	4/18/2024			88.20
34244	60424 ACCOUNTS_PA YABLE	Check		4/11/2024	REPROS INC.	41427 RECONCILED	4/19/2024			5,202.40
34246	60425 ACCOUNTS_PA YABLE	Check		4/11/2024	UNITED PARCEL SERVICE	41601 RECONCILED	4/16/2024			9,995.00
34220	60426 ACCOUNTS_PA YABLE	Check		4/11/2024	ABM	2108 RECONCILED	4/16/2024			39.60
34204	60427 ACCOUNTS_PA	Check		4/11/2024		42305 RECONCILED	4/15/2024			18,095.98

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
34175	60428 ACCOUNTS_PA	Cheq		4/11/2024	GARRETT STEFANCIN	42612	RECONCILED	4/16/2024		\$ 600.00
34214	60429 ACCOUNTS_PA	Cheq		4/11/2024	JESSICA HOLT	42625	RECONCILED	4/17/2024		400.00
34222	60430 ACCOUNTS_PA	Cheq		4/11/2024	SHERMAN CREATIVE	40048	RECONCILED	4/16/2024		2,991.86
34176	60431 ACCOUNTS_PA	Cheq		4/11/2024	RAVENWOOD HEALTH	42221	RECONCILED	4/18/2024		3,360.00
34150	60432 ACCOUNTS_PA	Cheq		4/11/2024	SHERWIN WILLIAMS	334	RECONCILED	4/15/2024		122.51
34241	60433 ACCOUNTS_PA	Cheq		4/11/2024	LAKE COUNTY SHERIFF'S OFFICE	11385	RECONCILED	4/15/2024		52,195.00
34194	60434 ACCOUNTS_PA	Cheq		4/11/2024	WILLO TRANSPORTATION	12426	RECONCILED	4/17/2024		869.00
34193	60435 ACCOUNTS_PA	Cheq		4/11/2024	SUNDANCE SYSTEMS INC	42129	OUTSTANDING			2,700.00
34161	60436 ACCOUNTS_PA	Cheq		4/11/2024	PAINTERS SUPPLY	42143	RECONCILED	4/16/2024		1,654.59
34167	60437 ACCOUNTS_PA	Cheq		4/11/2024	LOWE'S COMPANIES, INC.	11038	RECONCILED	4/23/2024		1,078.94
34159	60438 ACCOUNTS_PA	Cheq		4/11/2024	N.E.O. ELECTRIC SUPPLY	8281	RECONCILED	4/15/2024		227.14
34240	60439 ACCOUNTS_PA	Cheq		4/11/2024	BUNZL DISTRIBUTION MIDCENTRAL ACF	7024	RECONCILED	4/15/2024		650.88
34165	60440 ACCOUNTS_PA	Cheq		4/11/2024	CLEVELAND CHAPTER AMERICAN EXPRESS	42753	OUTSTANDING			100.00
34155	60441 ACCOUNTS_PA	Cheq		4/11/2024	SC STRATEGIC SOLUTIONS	40915	RECONCILED	4/15/2024		5,050.38
34235	60442 ACCOUNTS_PA	Cheq		4/11/2024	O'REILLY AUTOMOTIVE, INC	41786	RECONCILED	4/17/2024		120.00
34156	60443 ACCOUNTS_PA	Cheq		4/11/2024	CASA VERDE GROWERS	40813	RECONCILED	4/23/2024		2,225.08
34166	60444 ACCOUNTS_PA	Cheq		4/11/2024	LEPO INC	41449	RECONCILED	4/17/2024		610.00
34153	60445 ACCOUNTS_PA	Cheq		4/11/2024	IST OHIO INV	42638	RECONCILED	4/30/2024		996.75
34178	60446 ACCOUNTS_PA	Cheq		4/11/2024	NORTHEAST	42300	OUTSTANDING			5,430.00
34190	60447 ACCOUNTS_PA	Cheq		4/11/2024		8936	RECONCILED	4/15/2024		2,877.00

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
		YABLE								
34210	60448	ACCOUNTS_PA	Check	4/11/2024	BLUEPRINT & SU ACTIVE PLUMBING SUPPLY CO.	304	RECONCILED	4/12/2024		\$ 24.68
34187	60449	ACCOUNTS_PA	Check	4/11/2024	ADVANCED GAS & WELDING	13407	RECONCILED	4/12/2024		1,247.64
34239	60450	ACCOUNTS_PA	Check	4/11/2024	EXSCAPE DESIGNS, LLC	41963	RECONCILED	4/12/2024		1,713.93
34183	60451	ACCOUNTS_PA	Check	4/11/2024	JACLYN M O'NEILL	42606	RECONCILED	4/12/2024		200.00
34213	60452	ACCOUNTS_PA	Check	4/11/2024	ALRO STEEL CORPORATION	41193	RECONCILED	4/12/2024		10,359.10
34216	60453	ACCOUNTS_PA	Check	4/11/2024	ESC OF THE WESTERN RESERVE	41901	RECONCILED	4/12/2024		1,036.70
34181	60454	ACCOUNTS_PA	Check	4/11/2024	CRILE ROAD HARDWARE	551	RECONCILED	4/12/2024		197.74
34170	60455	ACCOUNTS_PA	Check	4/11/2024	R.E. MICHEL COMPANY INC	12295	RECONCILED	4/12/2024		720.68
34218	60456	ACCOUNTS_PA	Check	4/11/2024	JOHNSTONE SUPPLY	13078	RECONCILED	4/12/2024		554.85
34154	60457	ACCOUNTS_PA	Check	4/11/2024	QUILL CORP	855	RECONCILED	4/12/2024		950.07
34200	60458	ACCOUNTS_PA	Check	4/11/2024	FUTURE IMAGE PROMOTIONS	41176	RECONCILED	4/12/2024		9,873.41
34184	60459	ACCOUNTS_PA	Check	4/11/2024	VIVIANI FAMILY LIMITED	11774	RECONCILED	4/12/2024		3,334.14
34160	60460	ACCOUNTS_PA	Check	4/11/2024	DAVID LEONE	42507	RECONCILED	4/12/2024		216.44
34245	60461	ACCOUNTS_PA	Check	4/11/2024	DAVID SPALL	42585	RECONCILED	4/12/2024		203.18
34202	60462	ACCOUNTS_PA	Check	4/11/2024	DAWN BUBONIC	12967	RECONCILED	4/12/2024		96.70
34169	60463	ACCOUNTS_PA	Check	4/11/2024	DOROTHY BENTLEY	40188	RECONCILED	4/12/2024		18.20
34198	60464	ACCOUNTS_PA	Check	4/11/2024	JOSEPH WARGO	42532	RECONCILED	4/12/2024		31.40
34211	60465	ACCOUNTS_PA	Check	4/11/2024	KELLY BEAN	42746	RECONCILED	4/12/2024		49.10
34221	60466	ACCOUNTS_PA	Check	4/11/2024	LISA SPROWLS	41755	RECONCILED	4/12/2024		154.20
34227	60467	ACCOUNTS_PA	Check	4/11/2024	R MARK HAWTHORNE	42772	RECONCILED	4/15/2024		160.87
34219	60468	ACCOUNTS_PA	Check	4/11/2024	SHELBY	41393	RECONCILED	4/12/2024		53.86

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
34231	60469	YABLE	ACCOUNTS_PA	Check	4/11/2024	KAMINSKI BARB GORDON	12964	RECONCILED	4/12/2024	\$ 44.22
34230	60470	YABLE	ACCOUNTS_PA	Check	4/11/2024	BRIAN BONTEMPO	41373	RECONCILED	4/12/2024	845.06
34224	60471	YABLE	ACCOUNTS_PA	Check	4/11/2024	JEFF SLAVKOVSKY	13632	RECONCILED	4/12/2024	348.76
34292	60472	YABLE	ACCOUNTS_PA	Check	4/18/2024	ILLUMINATING COMPANY	925	RECONCILED	4/22/2024	11.66
34264	60473	YABLE	ACCOUNTS_PA	Check	4/18/2024	LAKE CTY DEPT OF JOB & FAMILY COSI	13530	RECONCILED	4/26/2024	225.71
34250	60474	YABLE	ACCOUNTS_PA	Check	4/18/2024	TTX INC	1753	RECONCILED	4/29/2024	1,989.00
34251	60475	YABLE	ACCOUNTS_PA	Check	4/18/2024	STUDICA INC	41663	RECONCILED	4/22/2024	64,540.68
34289	60476	YABLE	ACCOUNTS_PA	Check	4/18/2024	FIRST COMMUNICATI ONS LLC	42773	RECONCILED	4/26/2024	549.90
34277	60477	YABLE	ACCOUNTS_PA	Check	4/18/2024	ACEWARE SYSTEMS, INC. JOSTENS	10610	RECONCILED	4/22/2024	16.38
34290	60478	YABLE	ACCOUNTS_PA	Check	4/18/2024	DRUG FREE CLUBS OF AMERICA	40106	RECONCILED	4/25/2024	1,725.00
34286	60479	YABLE	ACCOUNTS_PA	Check	4/18/2024	TOTAL QUALITY TESTING INC	12522	RECONCILED	4/22/2024	3,050.00
34273	60480	YABLE	ACCOUNTS_PA	Check	4/18/2024	JOHN D. PREUER & ASSOCIATES CHARTER COMMUNICATI ONS	40969	RECONCILED	4/26/2024	938.00
34258	60481	YABLE	ACCOUNTS_PA	Check	4/18/2024	MCPc	40323	RECONCILED	4/19/2024	8,280.00
34275	60482	YABLE	ACCOUNTS_PA	Check	4/18/2024	XEROX FINANCIAL SERVICES NEW DAIRY OPCO, AT&T	7053	RECONCILED	4/19/2024	26,418.61
34253	60483	YABLE	ACCOUNTS_PA	Check	4/18/2024	11213	RECONCILED	4/22/2024		8,688.00
34278	60484	YABLE	ACCOUNTS_PA	Check	4/18/2024	1081	RECONCILED	4/22/2024		4,698.21
34279	60485	YABLE	ACCOUNTS_PA	Check	4/18/2024	42186	RECONCILED	4/22/2024		216.93
34281	60486	YABLE	ACCOUNTS_PA	Check	4/18/2024	171	RECONCILED	4/22/2024		1,642.44
34270	60487	YABLE	ACCOUNTS_PA	Check	4/18/2024	10053	RECONCILED	4/22/2024		19,675.00
34276	60488	YABLE	ACCOUNTS_PA	Check	4/18/2024					

AUBURN VOCATIONAL SCHOOL DISTR
Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
34288	60489	YABLE ACACCOUNTS_PA Check		4/18/2024	CO. GORDON FOOD SERVICE	8479 RECONCILED	4/22/2024			\$ 1,389.16
34293	60490	YABLE ACACCOUNTS_PA Check		4/18/2024	LAKELAND MANAGEMENT SYSTEMS, INC	42761 RECONCILED	4/22/2024			171,550.00
34263	60491	YABLE ACACCOUNTS_PA Check		4/18/2024	SME	7731 RECONCILED	4/22/2024			1,184.25
34262	60492	YABLE ACACCOUNTS_PA Check		4/18/2024	CITY OF PVILLE UTIL.	215 RECONCILED	4/24/2024			1,011.85
34282	60493	YABLE ACACCOUNTS_PA Check		4/18/2024	AUBURN CAREER CENTER	499 RECONCILED	4/19/2024			440.50
34283	60494	YABLE ACACCOUNTS_PA Check		4/18/2024	LINCOLN ELECTRIC CO. NEONET	984 RECONCILED	4/22/2024			1,111.17
34294	60495	YABLE ACACCOUNTS_PA Check		4/18/2024		42778 RECONCILED	4/22/2024			118.40
34268	60496	YABLE ACACCOUNTS_PA Check		4/18/2024	COLD HARBOR BUILDING CO. ASSURED PARTNERS OHIO, LLC	40097 RECONCILED	4/22/2024			20,000.00
34291	60497	YABLE ACACCOUNTS_PA Check		4/18/2024		42762 RECONCILED	4/23/2024			3,000.00
34271	60498	YABLE ACACCOUNTS_PA Check		4/18/2024	WEX BANK	41338 RECONCILED	4/23/2024			330.33
34261	60499	YABLE ACACCOUNTS_PA Check		4/18/2024	SALONCENTRIC	13024 RECONCILED	4/22/2024			2,124.64
34256	60500	YABLE ACACCOUNTS_PA Check		4/18/2024	SYSCO FOOD SERVICES OF ELENCO	8412 RECONCILED	4/24/2024			3,728.47
34287	60501	YABLE ACACCOUNTS_PA Check		4/18/2024	ELECTRONICS, INC	41665 RECONCILED	4/23/2024			53.25
34274	60502	YABLE ACACCOUNTS_PA Check		4/18/2024	DONOVAN BUCHS	8885 RECONCILED	4/22/2024			200.00
34284	60503	YABLE ACACCOUNTS_PA Check		4/18/2024	MICHAEL P REED	42590 RECONCILED	4/23/2024			400.00
34285	60504	YABLE ACACCOUNTS_PA Check		4/18/2024	GARRETT STEFANCIN	42612 RECONCILED	4/22/2024			200.00
34267	60505	YABLE ACACCOUNTS_PA Check		4/18/2024	GRAINGER	466 RECONCILED	4/22/2024			612.04
34252	60506	YABLE ACACCOUNTS_PA Check		4/18/2024	UHEMSI	7298 OUTSTANDING				702.00
34265	60507	YABLE ACACCOUNTS_PA Check		4/18/2024	SAM'S CLUB	8469 RECONCILED	4/24/2024			369.97
34280	60508	YABLE ACACCOUNTS_PA Check		4/18/2024	AJ GOULDER ELECTRIC COMPANY	8219 RECONCILED	4/26/2024			1,233.49
34257	60509	Check		4/18/2024	BENCO	41892 RECONCILED	4/22/2024			139.68

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
34266	60510	YABLE ACCOUNTS_PA	Check	4/18/2024	DENTAL CO HEMLY TOOL SUPPLY INC.	8616	RECONCILED	4/26/2024		\$ 425.48
34259	60511	YABLE ACCOUNTS_PA	Check	4/18/2024	QUILL CORP	855	RECONCILED	4/19/2024		109.41
34272	60512	YABLE ACCOUNTS_PA	Check	4/18/2024	SCHOOL SPECIALTY, LLC	7865	RECONCILED	4/19/2024		53.01
34269	60513	YABLE ACCOUNTS_PA	Check	4/18/2024	FA SOLUTIONS LLC	41342	RECONCILED	4/19/2024		3,156.76
34254	60514	YABLE ACCOUNTS_PA	Check	4/18/2024	NATIONAL HEALTHCARE R ASSOC.	11819	RECONCILED	4/19/2024		3,405.00
34260	60515	YABLE ACCOUNTS_PA	Check	4/18/2024	ALRO STEEL CORPORATION	41193	RECONCILED	4/19/2024		2,224.79
34255	60516	YABLE ACCOUNTS_PA	Check	4/18/2024	ADVANCED GAS & WELDING	13407	RECONCILED	4/19/2024		1,365.72
34320	60523	YABLE ACCOUNTS_PA	Check	4/26/2024	FOOD FOR THOUGHT INC	8777	OUTSTANDING			566.15
34314	60524	YABLE ACCOUNTS_PA	Check	4/26/2024	AUBURN CAREER CENTER	499	RECONCILED	4/29/2024		399.00
34334	60525	YABLE ACCOUNTS_PA	Check	4/26/2024	TOLEDO POS AND NETWORKING LLC	40269	OUTSTANDING			1,200.00
34324	60526	YABLE ACCOUNTS_PA	Check	4/26/2024	MAKERBOT INDUSTRIES LLC	40121	RECONCILED	4/29/2024		4,333.69
34317	60527	YABLE ACCOUNTS_PA	Check	4/26/2024	ELENCO ELECTRONICS, INC	41665	OUTSTANDING			142.00
34323	60528	YABLE ACCOUNTS_PA	Check	4/26/2024	GRAINGER	466	RECONCILED	4/30/2024		2,190.91
34310	60529	YABLE ACCOUNTS_PA	Check	4/26/2024	IMPERIALDADE	41932	OUTSTANDING			1,982.75
34325	60530	YABLE ACCOUNTS_PA	Check	4/26/2024	GENERAL PEST CONTROL CO.	11210	OUTSTANDING			228.06
34338	60531	YABLE ACCOUNTS_PA	Check	4/26/2024	JOHNSON CONTROLS SECURITY SOLUTIONS	40669	OUTSTANDING			2,553.83
34336	60532	YABLE ACCOUNTS_PA	Check	4/26/2024	ELECTRONIX EXPRESS	7251	OUTSTANDING			157.75
34343	60533	YABLE ACCOUNTS_PA	Check	4/26/2024	JOHN D. PREUER & ASSOCIATES	7053	OUTSTANDING			58.82

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
34347	60534	ACCOUNTS_PA	Check	4/26/2024	VISUAL ARMOR SECURITY	41461	OUTSTANDING			\$ 570.00
34348	60535	ACCOUNTS_PA	Check	4/26/2024	WEBB SUPPLY	8435	RECONCILED	4/30/2024		202.47
34344	60536	ACCOUNTS_PA	Check	4/26/2024	LINCOLN ELECTRIC CO.	984	RECONCILED	4/29/2024		1,683.56
34309	60537	ACCOUNTS_PA	Check	4/26/2024	REPROS INC.	41601	OUTSTANDING			650.00
34312	60538	ACCOUNTS_PA	Check	4/26/2024	WELLSAW INC	42759	OUTSTANDING			469.79
34330	60539	ACCOUNTS_PA	Check	4/26/2024	PRECIOUS CARGO	13744	RECONCILED	4/30/2024		6,480.00
34329	60540	ACCOUNTS_PA	Check	4/26/2024	HEMLY TOOL SUPPLY INC.	8616	OUTSTANDING			1,426.49
34331	60541	ACCOUNTS_PA	Check	4/26/2024	UHEMSI	7298	OUTSTANDING			391.00
34342	60542	ACCOUNTS_PA	Check	4/26/2024	GARRETT STEFANCN	42612	OUTSTANDING			200.00
34341	60543	ACCOUNTS_PA	Check	4/26/2024	MICHAEL P REED	42590	OUTSTANDING			200.00
34335	60544	ACCOUNTS_PA	Check	4/26/2024	JESSICA HOLT	42625	OUTSTANDING			200.00
34313	60545	ACCOUNTS_PA	Check	4/26/2024	HUNTINGTON NATIONAL BANK	10092	RECONCILED	4/29/2024		3,702.12
34316	60546	ACCOUNTS_PA	Check	4/26/2024	NAPA AUTO PARTS	42758	OUTSTANDING			66.34
34322	60547	ACCOUNTS_PA	Check	4/26/2024	TTX INC	41663	RECONCILED	4/29/2024		4,301.92
34326	60548	ACCOUNTS_PA	Check	4/26/2024	MENTOR AREA CHAMBER	10578	OUTSTANDING			715.00
34328	60549	ACCOUNTS_PA	Check	4/26/2024	C.W. COURTNEY COMPANY	41930	RECONCILED	4/29/2024		5,115.50
34333	60550	ACCOUNTS_PA	Check	4/26/2024	CINTAS CORPORATION	532	OUTSTANDING			107.63
34346	60551	ACCOUNTS_PA	Check	4/26/2024	GORDON FOOD SERVICE	8479	OUTSTANDING			1,142.14
34319	60552	ACCOUNTS_PA	Check	4/26/2024	STATE CHEMICAL MFG. CO.	1151	OUTSTANDING			599.40
34318	60553	ACCOUNTS_PA	Check	4/26/2024	SYSCO FOOD SERVICES OF	8412	RECONCILED	4/30/2024		1,931.07
34315	60554	ACCOUNTS_PA	Check	4/26/2024	ILLUMINATING COMPANY	925	RECONCILED	4/29/2024		8,251.03
34311	60555	ACCOUNTS_PA	Check	4/26/2024	SHERWIN WILLIAMS	334	RECONCILED	4/30/2024		10.87

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
34321	60556	ACCOUNTS_PA	Check	4/26/2024	OHIO FCCLA	2745	OUTSTANDING			\$ 1,280.00
34339	60557	ACCOUNTS_PA	Check	4/26/2024	EXSCAPE DESIGNS, LLC	41963	RECONCILED	4/29/2024		425.00
34337	60558	ACCOUNTS_PA	Check	4/26/2024	CRILE ROAD HARDWARE	551	RECONCILED	4/29/2024		445.90
34340	60559	ACCOUNTS_PA	Check	4/26/2024	JOHNSTONE SUPPLY	13078	RECONCILED	4/29/2024		591.09
34327	60560	ACCOUNTS_PA	Check	4/26/2024	ADVANCED GAS & WELDING	13407	RECONCILED	4/29/2024		1,196.80
34332	60561	ACCOUNTS_PA	Check	4/26/2024	ALRO STEEL CORPORATION	41193	RECONCILED	4/29/2024		2,955.71
34345	60562	ACCOUNTS_PA	Check	4/26/2024	R.E. MICHEL COMPANY INC	12295	RECONCILED	4/29/2024		347.92
Default Payment Type: Electronic										\$ 896,131.77
34306	0	ACCOUNTS_PA	Electronic	4/25/2024	BANK ONE/MEMO/FICA	900693	RECONCILED	4/27/2024		31.00
34305	0	ACCOUNTS_PA	Electronic	4/25/2024	SCHOOL EMPLOYEES RETIRE-Workers Comp	7727	RECONCILED	4/27/2024		7,893.31
34145	0	ACCOUNTS_PA	Electronic	4/10/2024	MEDICAL MUTUAL OF OHIO	900950	RECONCILED	4/13/2024		1,066.44
34349	0	ACCOUNTS_PA	Electronic	4/30/2024	SERS	999994	OUTSTANDING			2,875.58
34142	0	ACCOUNTS_PA	Electronic	4/2/2024	STATE TEACHERS RETIREMENT	900926	RECONCILED	4/6/2024		100.00
34303	0	ACCOUNTS_PA	Electronic	4/25/2024	SERS	480	RECONCILED	4/27/2024		29,708.72
34307	0	ACCOUNTS_PA	Electronic	4/19/2024	SERS	900926	RECONCILED	4/27/2024		1,479.38
34248	0	ACCOUNTS_PA	Electronic	4/5/2024	SERS	900926	RECONCILED	4/13/2024		1,463.18
34146	0	ACCOUNTS_PA	Electronic	4/10/2024	STATE TEACHERS RETIREMENT	480	RECONCILED	4/13/2024		30,074.17
34304	0	ACCOUNTS_PA	Electronic	4/25/2024	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	4/27/2024		3,617.20
34148	0	ACCOUNTS_PA	Electronic	4/10/2024	SCHOOL EMPLOYEES RETIRE-	7727	RECONCILED	4/13/2024		8,329.75

AUBURN VOCATIONAL SCHOOL DISTR

Monthly Check Summary

Reference Number	Check Number	Type	Default Payment Type	Date	Name	Vendor #	Status	Reconcile Date	Void Date	Amount
34249	0 ACCOUNTS_PA YABLE	Electronic		4/17/2024	SERS	900926	RECONCILED	4/27/2024		\$ 200.00
34147	0 ACCOUNTS_PA YABLE	Electronic		4/10/2024	BANK ONE/MEMO/ME DICARE	900663	RECONCILED	4/13/2024		3,689.79
34302	0 ACCOUNTS_PA YABLE	Electronic		4/25/2024	Workers Comp	900950	RECONCILED	4/27/2024		1,044.18
										<u>\$ 91,572.70</u>
										<u>\$ 987,704.47</u>
Type: REFUND										
Default Payment Type:	Check									
34295	60517 REFUND	Check		4/18/2024	MICHAEL SZANISZLO	42441	RECONCILED	4/30/2024		985.50
34296	60518 REFUND	Check		4/18/2024	TAYLOR ARNOLD	42733	OUTSTANDING			1,569.62
34297	60519 REFUND	Check		4/18/2024	JEANETTE SANABRIA	42734	RECONCILED	4/22/2024		1,569.62
34298	60520 REFUND	Check		4/18/2024	HOPE POLLARD	42735	OUTSTANDING			1,569.62
34299	60521 REFUND	Check		4/18/2024	ALEXANDRA DEWEY	42732	RECONCILED	4/25/2024		1,552.75
34300	60522 REFUND	Check		4/18/2024	COREY BRONSTON	42779	RECONCILED	4/25/2024		2,475.00
										<u>\$ 9,722.11</u>
										<u>\$ 9,722.11</u>
Type: PAYROLL										
Default Payment Type:	0 PAYROLL									
34301	0 PAYROLL			4/25/2024	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	4/27/2024		232,024.62
34144	0 PAYROLL			4/10/2024	AUBURN VOCATIONAL SCHOOL DISTR		RECONCILED	4/13/2024		236,971.71
										<u>\$ 468,996.33</u>
										<u>\$ 468,996.33</u>
Grand Total										<u>\$ 1,466,422.91</u>

Auburn Career Center
Adult Workforce Education - Program Budget History Report
Prepared: April 30, 2024

	Receivable FY24		FY24		FY23		FY22		FY21		FY20		FY19	
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Programs														
Patient Centered Care (Nursing)	\$ 166,500	\$ 241,872	\$ 231,398	\$ 256,157	\$ 244,327	\$ 130,164	\$ 246,754	\$ 311,228	\$ 255,529	\$ 289,220	\$ 308,720	\$ 415,880	\$ 375,330	
EMT Basic	\$ 193,680	\$ 293,690	\$ 176,768	\$ 203,547	\$ 184,032	\$ 124,243	\$ 97,103	\$ 111,177	\$ 78,269	\$ 38,603	\$ 49,138	\$ 41,562	\$ 66,473	
EMT Paramedic	\$ 264,864	\$ 351,715	\$ 282,916	\$ 355,646	\$ 270,304	\$ 255,858	\$ 235,740	\$ 224,297	\$ 218,159	\$ 152,100	\$ 175,630	\$ 139,184	\$ 111,420	
Adult Education (Hwy Programs)	\$ 15,000	\$ 40,411	\$ 14,352	\$ 72,050	\$ 19,605	\$ 20,928	\$ 14,674	\$ 18,383	\$ 10,644	\$ 7,906	\$ 3,727	\$ 8,780	\$ 3,505	
Customized	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 419	
Customized - Telecommunicator	\$ 30,000	\$ 26,400	\$ 43,482	\$ 36,000	\$ 18,888	\$ 34,023	\$ 27,537	\$ 59,262	\$ 51,923	\$ -	\$ -	\$ -	\$ -	
Customized Machining - O.I.T	\$ 30,000	\$ 1,989	\$ -	\$ -	\$ 2,054	\$ 30,100	\$ 21,114	\$ 42,130	\$ 8,219	\$ -	\$ -	\$ 3,824	\$ 2,851	
HVAC Refrigeration	\$ 93,000	\$ 147,796	\$ 71,247	\$ 109,144	\$ 67,971	\$ 182,588	\$ 51,505	\$ 152,447	\$ 90,485	\$ 171,854	\$ 74,138	\$ 155,940	\$ 82,073	
Ground Transportation Maintenance (Auto Tech)	\$ 2,000	\$ 32,270	\$ 8,596	\$ 22,806	\$ (6,332)	\$ 3,559	\$ 1,965	\$ 654	\$ -	\$ 1,273	\$ 1,873	\$ 38,415	\$ 39,205	
DC and AC Electronic Circuits (Electrical)	\$ 72,000	\$ 83,605	\$ 31,034	\$ 73,886	\$ 35,032	\$ 82,924	\$ 30,193	\$ 38,422	\$ 27,591	\$ 42,388	\$ 22,523	\$ 54,633	\$ 11,956	
Manufacturing Operations (Indust Maint)	\$ 10,000	\$ 951	\$ -	\$ -	\$ -	\$ 16	\$ -	\$ -	\$ -	\$ 2,565	\$ 3,427	\$ 6,907	\$ 36,158	
Structural Systems (Facilities Management & Bldg Tech)	\$ -	\$ 315	\$ -	\$ 289	\$ -	\$ 1,502	\$ -	\$ 281	\$ -	\$ 60	\$ 45	\$ 2,728	\$ 2,640	
Manufacturing Capstone (Machine Trades)	\$ 39,546	\$ 74,604	\$ 56,678	\$ 109,448	\$ 48,920	\$ 64,019	\$ 22,949	\$ 94,802	\$ 37,274	\$ 71,162	\$ 25,277	\$ 79,849	\$ 33,544	
Gas Metal Arc Welding	\$ 79,440	\$ 132,553	\$ 79,839	\$ 128,213	\$ 80,246	\$ 74,429	\$ 45,409	\$ 107,055	\$ 48,564	\$ 116,325	\$ 28,379	\$ 90,680	\$ 53,372	
Firefighter I	\$ 425,528	\$ 307,898	\$ 401,777	\$ 428,600	\$ 294,650	\$ 205,278	\$ 270,407	\$ 144,914	\$ 122,666	\$ 83,202	\$ 110,875	\$ 152,511	\$ 155,498	
TIG Welding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,605)	\$ 4,800	\$ 2,435	\$ -	\$ -	
Certified Production Tech.	\$ 63,000	\$ 24,670	\$ 27,860	\$ 69,559	\$ 25,327	\$ 87,092	\$ 59,139	\$ 4,994	\$ 13,232	\$ -	\$ -	\$ -	\$ -	
CTX	\$ 50,000	\$ 91,667	\$ -	\$ 109	\$ 109	\$ 6,615	\$ 6,615	\$ 144,632	\$ 65,641	\$ -	\$ -	\$ -	\$ -	
STNA	\$ 26,000	\$ -	\$ 1,343	\$ 13,236	\$ 22,945	\$ 6,758	\$ 7,313	\$ 10,272	\$ 10,953	\$ 20,132	\$ 8,687	\$ -	\$ -	
Dental Assistant	\$ 29,000	\$ 19,201	\$ 18,262	\$ 21,620	\$ 16,270	\$ 21,014	\$ 8,563	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total	\$ 1,589,558	\$ 1,871,607	\$ 1,445,552	\$ 1,900,310	\$ 1,324,348	\$ 1,331,109	\$ 1,146,980	\$ 1,464,951	\$ 1,037,543	\$ 1,001,588	\$ 814,874	\$ 1,190,891	\$ 974,442	
Program Profit/Loss			426,055		575,961		184,129		427,408		186,715		216,449	
Assessment	\$ 15,000	\$ 14,623	\$ 6,887	\$ 21,134	\$ 7,551	\$ 12,542	\$ 13,203	\$ 6,788	\$ 6,715	\$ 7,501	\$ 6,942	\$ 10,047	\$ 9,873	
Lifetime Learning/GED	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 275	\$ 9,938	\$ 11,023	\$ 13,027	\$ 20,565	
Resale	\$ -	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ 2,000	\$ 1,350	\$ 1,350	\$ -	\$ -	\$ -	\$ -	
One Stop	\$ 100,000	\$ 84,660	\$ 67,374	\$ 74,975	\$ 73,590	\$ 99,899	\$ 75,473	\$ 81,538	\$ 58,886	\$ 63,651	\$ 56,818	\$ 73,556	\$ 53,793	
Total	\$ 115,000	\$ 99,283	\$ 74,261	\$ 96,609	\$ 81,141	\$ 112,441	\$ 90,676	\$ 89,675	\$ 67,226	\$ 81,090	\$ 74,782	\$ 96,630	\$ 84,232	
ABLE Profit/Loss			25,022		15,468		21,764		22,449		6,308		12,398	
Front Office														
Receivable FY24														
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
Revenue	\$ 406,258	\$ 481,151	\$ 395,543	\$ 444,217	\$ 530,721	\$ 377,090	\$ 522,827	\$ 243,133	\$ 188,810	\$ 336,718	\$ 269,657	\$ 376,031	\$ 366,756	
Salaries/Benefits	\$ 100,570	\$ 125,803	\$ 100,570	\$ 125,803	\$ 125,803	\$ 111,233	\$ 111,233	\$ 38,111	\$ 72,121	\$ 72,121	\$ 18,408	\$ 11,854	\$ 47,075	
Supplies	\$ 7,614	\$ 7,614	\$ 7,614	\$ 7,614	\$ 24,370	\$ 18,142	\$ 18,142	\$ 8,854	\$ -	\$ -	\$ -	\$ 823	\$ 11,854	
Equipment	\$ 2,031	\$ 2,031	\$ 2,031	\$ 2,031	\$ -	\$ 566	\$ 566	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 823	
Miscellaneous	\$ 14,878	\$ 14,878	\$ 14,878	\$ 14,878	\$ 150,674	\$ 111,858	\$ 111,858	\$ 250,779	\$ 105,579	\$ 105,579	\$ 105,579	\$ 121,392	\$ 121,392	
Total	\$ 406,258	\$ 481,151	\$ 520,635	\$ 444,217	\$ 831,570	\$ 377,090	\$ 764,625	\$ 243,133	\$ 486,554	\$ 336,718	\$ 465,765	\$ 376,031	\$ 547,901	
Front Office Over/Under			(39,484)		(387,353)		(387,535)		(243,422)		(129,047)		(171,870)	
All Adult Workforce														
	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp	Rev	Exp
FYTD Advances Return-	\$ 2,110,816	\$ 411,592	\$ 204,076	\$ 100,000	\$ 100,000	\$ 200,000	\$ 206,436	\$ 100,000	\$ 114,000	\$ 56,976	\$ 114,000	\$ 56,977	\$ 114,000	
AWFE Long Term Loan Balance Owed to Gen Fund	\$ 655,000	\$ 655,000	\$ 755,000	\$ 755,000	\$ 855,000	\$ 855,000	\$ 855,000	\$ 855,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	\$ 1,155,000	

Auburn Career Center
Monthly History Comparison-General Fund
April 30, 2024

Monthly Comparison									
April FY22									
April FY23									
April FY24									
Avg Ctrg									
Actual 2022									
Annual Comparison									
Actual 2023									
Budget 2024									
Remain 2024									
Budget Expended									
83%									
Revenue									
Real Estate	\$ 6,605,096	\$ 6,708,806	\$ 7,283,941		\$ 6,605,096	\$ 6,722,749	\$ 6,572,230	\$ (+) Good	111%
Tangible Personal (PI)	\$ 377,333	\$ 325,973	\$ 473,726		\$ 377,333	\$ 325,973	\$ 433,644	\$ (40,082)	109%
Foundation	\$ 2,028,400	\$ 1,848,320	\$ 2,458,205		\$ 2,447,733	\$ 2,632,320	\$ 3,087,177	\$ 628,972	80%
Homesite & Rollback	\$ 901,672	\$ 671,152	\$ 728,390		\$ 902,060	\$ 920,149	\$ 914,966	\$ 186,576	80%
Other	\$ 442,339	\$ 504,802	\$ 998,926		\$ 576,420	\$ 759,416	\$ 1,078,040	\$ 79,114	93%
Subtotal	\$ 10,354,840	\$ 10,059,053	\$ 11,943,188		\$ 10,908,642	\$ 11,360,607	\$ 12,086,057	\$ 142,869	99%
Expense									
Salaries	\$ 3,283,133	\$ 3,403,088	\$ 3,314,266	0.5%	\$ 3,907,802	\$ 4,119,768	\$ 4,176,614	\$ 862,348	79%
Benefits	\$ 1,487,602	\$ 1,570,778	\$ 1,505,128	0.7%	\$ 1,748,509	\$ 1,908,053	\$ 2,180,166	\$ 675,038	69%
Purchased Services	\$ 1,114,766	\$ 1,209,782	\$ 1,421,136	13.0%	\$ 1,299,549	\$ 1,368,524	\$ 1,478,006	\$ 56,870	96%
Supplies	\$ 508,179	\$ 646,571	\$ 834,698	28.2%	\$ 598,566	\$ 739,327	\$ 798,473	\$ (36,225)	105%
Capital Outlay/Equipment	\$ 123,622	\$ 607,428	\$ 542,808	190%	\$ 249,307	\$ 546,551	\$ 500,000	\$ (42,808)	109%
Other	\$ 138,221	\$ 138,842	\$ 147,312		\$ 140,188	\$ 142,885	\$ 147,172	\$ (140)	100%
Subtotal	\$ 6,655,523	\$ 7,576,489	\$ 7,765,348		\$ 7,943,920	\$ 8,825,107	\$ 9,280,431	\$ 1,515,083	84%
Revenue/Expense (Operating Balance)	\$ 3,699,317	\$ 2,482,564	\$ 4,177,840		\$ 2,964,722	\$ 2,535,500	\$ 2,805,626		
Other Uses									
Budget Reserve									
Advances Returned	\$ 247,614	\$ 27,525	\$ 390,312		\$ 247,614	\$ 27,525	\$ 1,486,046		
Advances Out	\$ -	\$ -	\$ -		\$ 27,525	\$ 390,312	\$ 390,312		
Transfers	\$ 160,694	\$ 274,116	\$ 575,974		\$ 955,353	\$ 1,368,237	\$ 1,343,105		
Subtotal	\$ 86,920	\$ (246,591)	\$ (185,662)		\$ (735,264)	\$ (1,731,024)	\$ (2,538,839)		
Beginning Cash	\$ 11,740,433	\$ 12,587,146	\$ 14,099,659		\$ 11,413,892	\$ 12,716,105	\$ 10,920,414		
Ending Cash	\$ 11,672,718	\$ 12,351,911	\$ 14,912,592		\$ 10,115,939	\$ 10,920,414	\$ 11,187,201		
Encumbrances	\$ 806,051	\$ 680,654	\$ 899,923		\$ 189,970	\$ 216,984			

This is an unaudited financial report.

**Auburn
Career Center**



Attachment Item #11

Financial Services

PLATTENBURG

Certified Public Accountants

May 31, 2024

Sherry Williamson, Treasurer/Chief Financial Officer
Auburn Career Center
Lake County
8140 Auburn Road
Concord Township, Ohio 44077

Dear Sherry:

This letter will confirm the understanding of our engagement to render GAAP conversion services to the Auburn Career Center (Center) for the year ended June 30, 2024. The nature and extent of our respective responsibilities are understood as follows:

1. Plattenburg, CPAs, will assist the Center with the conversion of the Center's cash basis records to generally accepted accounting principles (GAAP), including:
 - a. Preparation of journal entries needed to convert the Center's cash basis records to generally accepted accounting principles.
 - b. Preparation of supporting work papers needed to convert the Center's cash basis records to generally accepted accounting principles.
2. It shall be the responsibility of the Center to:
 - a. Direct the engagement and approve engagement results as the journal entries and GAAP work papers will be solely the responsibility and representation of the Center,
 - b. Provide the detail accounting records required (e.g. capital asset detail records, accounts receivable detail records, etc.),
 - c. Provide detail accounting records according to the timetable of Plattenburg, CPAs and
 - d. Provide the same level of assistance with the GAAP conversion as in prior years
3. It shall be the responsibility of Plattenburg, CPAs to prepare Center's GAAP journal entries and work papers from detail information provided by the Treasurer.
4. Our fixed fee for these services for June 30, 2024 will be \$9,950.
5. Progress billings will be made monthly and will be payable upon presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If additional time is necessary, we will discuss it with you and arrive at a new fee estimate to cover the additional costs.

PLATTENBURG

Certified Public Accountants

6. Additional extended procedures outside the normal scope of this engagement that you may request, if any, will be performed as a separate engagement and covered by a separate agreement. Such work would include, but is not limited to, implementation of new accounting pronouncements, preparation of the SEFA, input and submission procedures related to the Auditor of State's *Hinkle Report Filing System* and any work related to assistance with accounting details, including pension, opeb liabilities and capital assets.

Please indicate your agreement with the arrangements discussed herein by signing and returning this letter.

Sincerely,



Dave C. Minich, CPA, Partner
Plattensburg, CPAs

Name

Title

Date

**Auburn
Career Center**



Attachment Item #13

Human Resources

Auburn Career Center



Human Resources

June 4, 2024

Adult Workforce Education

Limited Teacher Contracts

2024-2025

Employee Name	Title	Salary	Daily Rate	Contract Days
Ryan Davis	AWE Public Safety Instructor	\$55,000.00	\$229.17	240
Thomas Sitz	AWE Public Safety Instructor	\$55,000.00	\$229.17	240

Adult Workforce Education

2024-2025

Employee Name	Title	Salary	Daily Rate
Amannda Vacik	Career Placement Coordinator	\$3,596.18 (June 5th-June 30th)	211.54

Extended Days

2024-2025

Employee Name	Title	Days	Reason
Cayley Volpin	School Counselor	Up to 2 Days	School Counseling Data/ Plan Next Year
Brandi Holland	Cosmetology	Up to 5 Days	Summer Internships
Barb Gordon	Enrollment Specialist	Up to 10 days	Summer Enrollment for next year students
Dawn Bubonic	PR/Marketing	Up to 10 days	Marketing over the summer/posting on social media sites

Andrew Platt	Horticulture Science	Up to 10 Days	Prep for SY24-25 Plant Sale & Prep Horticulture Science Building
Justine Malvicino	Career Guidance Counselor	Up to 3 days	Preparation of A.C.E. time - SY 2024-2025
Keith Conn	Electrical Engineering Prep Instructor	Up to 3 days	NC3 Snap-On Training
Scott Slagle	Production & Welding Technology Instructor	Up to 3 days	NC3 Snap-On Training
John Schein	Advanced Manufacturing Instructor	Up to 3 days	NC3 Snap-On Training
Tom Welk	Automotive Technology Instructor	Up to 3 days	NC3 Snap-On Training
Larry Brown	Teaching Assistant	Up to 3 days	NC3 Snap-On Training

Limited Teacher Contracts
Salary includes Step Increase per CATA
2024-2025

Employee Name	Title	Salary	Daily Rate	Contract Days
Stacy Allen	.5 PBIS (Positive Behavior Intervention & Support	\$38,615.00	\$208.73	185
Rachel Boehnlein	EMS Instructor .5 Patient Care Technician .5 Instructor	\$69,596.00	\$376.19	185
Kaitlin Wilber	School Counselor	\$57,044.00	\$308.34	185
Justin Bruno	Auto Collision Repair Instructor	\$69,596.00	\$376.19	185
Keith Conn	Electrical Engineering Prep Instructor	\$71,654.00	\$387.32	185
Gregg Evans	Intervention Specialist	\$75,211.00	\$406.55	185
Barbara Gordon	Enrollment Specialist	\$68,071.00	\$367.95	185
Dennis Harvey	Architecture Project Management Instructor	\$66,087.00	\$357.23	185
Christopher Hastings	Intervention Specialist	\$67,128.00	\$362.85	185
Bob Hill	Construction Instructor	\$80,631.00	\$435.84	185

Brandi Holland	Cosmetology Instructor	\$78,131.00	\$422.33	185
Nanci Kasten	Educator Career Pathways Instructor	\$68,350.00	\$369.46	185
Justine Malvicino	Career Guidance Advisor	\$75,211.00	\$406.55	185
Robin Nunes	On-Line English Instructor	\$76,333.00	\$412.61	185
Andrew Pratt	Plant Turf & Landscape Instructor	\$68,350.00	\$369.46	185
Wayne Reed	HVAC Instructor	\$79,028.00	\$427.18	185
Stephen Roberts	Criminal Justice Instructor	\$68,350.00	\$369.46	185
Jared Rogge	Welding Instructor	\$69,596.00	\$376.19	185
John Schein	Advanced Manufacturing Instructor	\$59,695.00	\$322.67	185
Scott Slagle	Production & Welding Technology Instructor	\$56,455.00	\$305.16	185
Darrin Spondike	Cybersecurity & Network Tech Instructor	\$75,211.00	\$406.55	185
Cayley Shenk	School Counselor	\$59,307.00	\$320.58	185
Joe Wargo	Career Enrollment/Career Development	\$47,146.00	\$254.84	185
Tom Welk	Automotive Technology Instructor	\$74,567.00	\$403.07	185
Stacy Yarnell	Allied Health Instructor	\$65,105.00	\$351.92	185

Continuing Teacher Contracts
Salary includes Step Increase per CATA
2024-2025

Employee Name	Title	Salary	Daily Rate	Contract Days
Dorothy Bentley	Intervention Specialist	\$80,935.00	\$437.49	185
John Blauch	EMS Instructor	\$85,101.00	\$460.01	185
Laura Ciszewski	Technology Engineering & Design Instructor	\$80,706.00	\$436.25	185
Jason Gardner	Pro Web & Game Design Instructor	\$83,499.00	\$451.35	185
Rodney Kozar	Interactive Multimedia Instructor	\$86,487.00	\$467.50	185
Amy Ryan	Culinary Arts Instructor	\$75,211.00	\$406.55	185
Christine Tredent	Patient Care Technician Instructor	\$82,969.00	\$448.48	185
Stephanie Wiencek	Career Assessment/Intervention Specialist	\$72,252.00	\$390.55	185

Classified Non-Teaching-Continuing Contracts
Salary includes Step Increase per CATA
2024-2025

Employee Name	Title	Salary	Daily Rate	Contract Days
Erica Anderson	Administrative Assistant	\$39,134.00	\$177.88	220
Jessica Brown	Administrative Assistant	\$43,027.24	\$165.49	260
Diane Buchs	Administrative Assistant	\$53,685.84	\$206.48	260
Michael Franko	Maintenance	\$51,561.24	\$198.31	260
Laura Kamis	Administrative Assistant	\$47,641.88	\$183.24	260
Leslie Machuta	Administrative Assistant	\$43,249.45	\$196.59	220
Carol Szoka	Administrative Assistant	\$45,426.48	\$206.48	220

Classified Non-Teaching-Continuing Contracts
2024-2025

Employee Name	Title	Salary	Daily Rate	Contract Days
Joseph Atwell	Maintenance Supervisor	\$74,640.90	287.08	260
Dawn Bubonic	Marketing & Public Relations	\$52,041.65	\$220.00	220
Kelley Golinar	Executive Administrative Assistant/EMIS	\$65,130.27	\$250.50	260
Sanja Medved	Manager of Cafeteria	\$37,334.12	\$191.46	195
Carrie McVicker	Accounts Payable	\$53,685.84	\$206.48	260

High School
2024-2025 Hourly

Employee Name	Title	Hourly Amount
Sandy Schultz	Part-Time Administrative Assistant - Business Partnerships	\$19.53 (Step 5)
Anthony Logarusic	Kitchen Assistant	\$13.33 (Step 1)

Classified Non-Teaching
2024-2025

Employee Name	Title	Salary	Daily Rate	Contract Days
Stacy Allen	.5 Teacher Assistant	\$11,595.68	\$59.47	195
Larry Brown	Teaching Assistant	\$23,723.70	\$121.66	195
Christina Davis	HR/Fiscal Administrative Assistant	39,004.61	\$150.02	260
Catherine King	Administrative Assistant-Aspire	37,392.86	143.82	260
Mike Perrine	Evening Maintenance	\$43,789.71	\$168.42	260
Kelly Stephans	Financial Aid Specialist	N/A	\$25.38	260
Amannda Vacik	Career Placement Coordinator	\$50,769.60	\$211.54	240

Classified Non-Teaching-Part time
2024-2025

Employee Name	Title	Hourly Rate	Contract Days
James Baril	Receptionist (Evening)	\$12.62	.5 Hours Per Day (260 Days)

Administrator's Contract
2024-2025

Employee Name	Title	Salary	Daily Rate	Contract Days
Kelly Bean	Director of Industrial Trades	\$68,005.00	\$309.13	220
Sean Davis	Assistant Director of Adult Workforce Programs/Director of Public Safety	\$74,900.86	\$288.08	260
Victoria DePasquale	Assistant Treasurer	\$68,005.00	\$261.56	260
Karen Howell	Director of Auburn Practical Nursing	\$74,332.60	326.02	260
Shelby Kaminski	Director of Special Education	\$78,625.76	\$393.13	200
Dave Leone	Director of Curriculum & Instruction	\$101,477.16	\$445.08	260
Andrew Kelner	Assistant Director of Adult Workforce Operations/Director of Business Partnerships	\$70,060.17	\$269.46	260
Chris Mitchell	Director of High School	\$87,475.46	\$397.62	220
Michelle Rodewald	Director of Adult Workforce Education	\$90,366.64	\$410.76	220
Blair Suttles	Director of Aspire & Assessment Center	\$70,060.45	\$307.28	260

Resignation

Employee Name	Title	Reason	Effective
William Shaw	Public Safety Instructor	Resignation	May 13, 2024

**Auburn
Career Center**



Attachment Item #23A

*Training Provider
Agreement between
Auburn Career Center
and Rome Fire
Department*

Training Agreement

This Training Agreement ("Agreement") is entered into by and between the Auburn Vocational School District Board of Education ("Auburn"), which operates the Auburn Career Center located at 8140 Auburn Road, Concord Township, OH 44077, and Rome Fire Department ("Rome") located at 3162 US-6, Rome, OH 44085 to set forth the training that Auburn will provide for employees ("Students").

A. General Information

Specifically, the Parties agree that Auburn is to provide its Volunteer Firefighter Program for Students ("Program") at Rome Fire Department located at 3162 US-6, Rome, OH 44085. The Program consists of thirty-six (36) hours of training, including both classroom and laboratory; and eight (8) hours of testing.

The per Student cost for the Program is six hundred fifty dollars (\$650) for a minimum of ten (10) Students. If there are fewer than ten (10) Students, the total cost for the Program is the same as for ten (10) Students as shown in Appendix I. The number of Students in the program is based on the attendance on the first day of the program. The maximum number of Students is twenty (20). The total cost includes tuition, books, supplies, and testing for Students.

B. Responsibilities of Auburn Career Center

1. Auburn is to pay its instructor costs for the Program and provide books, supplies, and testing for each Student.
2. Auburn is to use its performance and attendance tracking systems to monitor the status of the Students. Auburn is to provide certificates of completion for those Students who pass the program with a minimum of 3.0 G.P.A. and a minimum of 90.0% attendance.
3. Sean Davis, Auburn's Director of Public Safety Education, or an Auburn designee, is to provide oversight of the Program.
4. Auburn is responsible for providing a State of Ohio Certified Volunteer Firefighter Course in accordance with section 4765.55 of the Ohio Revised Code, and the rules promulgated thereunder. Upon the Students' satisfactory completion of the State of Ohio Certified Volunteer Firefighter Course described in this section, Auburn is responsible for procuring a Volunteer Firefighter certification for each such Student.

C. Responsibilities of Rome

1. Rome shall have each Student complete a student application provided by Auburn.

(Continued)

C. Responsibilities of Rome (cont'd)

2. To the extent possible, Rome is to provide Students with the necessary proper protective equipment specified by Auburn in writing at least ten (10) business days before the Program begins. Auburn will supplement with its protective equipment as necessary.
3. The total remuneration for the Program is based on the number of Students on the first day of the Program. If a Student does not complete the Program for any reason, that Student will still be included in the headcount for invoicing purposes and Rome agrees to compensate Auburn for the Program as specified in Paragraph A. No certificates of completion will be issued until full payment for the Program has been received by Auburn.

D. Responsibilities of Students

1. Students are to complete a student application provided by Auburn at least ten (10) business days before the Program begins.
2. All Students must comply with the policies, procedures, and practices in the current Auburn Career Center Volunteer Firefighter Student Handbook that Auburn will provide to the Students. Violations can have consequences up to and including permanent removal from the program as determined by the Director of Public Safety Education or the Director of Adult Workforce Education and Business Partnerships.

E. Terms of Agreement

Termination. Before the Program commences, either party may terminate this Agreement by providing ten (10) calendar days prior written notice to the other party. An exhaustive attempt to remedy any conflict or disagreement shall be made prior to the 10-day termination notice.

Entire Agreement. This Agreement and any appendices, exhibits, or attachments hereto, as amended from time to time in accordance with this Agreement contains the entire agreement of the Parties and supersedes all prior agreements and understandings, whether written or otherwise between Auburn and Rome relating to the subject matter hereof. No representations, inducements, promises, or agreements, oral or otherwise, which are not contained herein, shall be of any force or effect.

Assignment. This Agreement is not assignable in whole or in part by either party but is binding on any corporate successor of either party.

Governing Law. This Agreement shall be interpreted and governed by the laws of the State of Ohio and all disputes arising therefrom shall be subject to the sole jurisdiction of the courts of the State of Ohio.

(Continued)

E. Terms of Agreement (continued)

Amendments. Amendments to this Agreement, including modifications of any of the terms and conditions herein, shall be effective only upon written consent signed respectively by authorized representatives of Auburn and Rome, both of whom shall be individuals designated as having the authority to bind Auburn and Rome, respectively, in contract.

IN WITNESS WHEREOF, the parties execute this Agreement by a person who warrants that they have the authority to execute this agreement.

FOR ROME FIRE DEPARTMENT:

Edward Koziol
Signature

May 8, 2024
Date

Edward Koziol
Printed Name

Fire Chief
Title

FOR THE AUBURN VOCATIONAL SCHOOL DISTRICT BOARD OF EDUCATION:

Brian Bontempo, Superintendent

Date

Sherry Williamson, Treasurer

Date

APPENDIX I**Volunteer Firefighter 36-Hour Program
Total Cost**

Number of Students	Total Cost
10 or less	\$6,500
11	\$7,150
12	\$7,800
13	\$8,450
14	\$9,100
15	\$9,750
16	\$10,400
17	\$11,050
18	\$11,700
19	\$12,350
20	\$13,000

**Auburn
Career Center**



*Attachment Item #23B
Practical Nursing Program
Clinical Site and Preceptor
Experience Agreement
between Auburn Career
Center and Ashtabula
County Nursing and Rehab
Center*

**AUBURN PRACTICAL NURSING PROGRAM
CLINICAL SITE AND PRECEPTOR
EXPERIENCE AGREEMENT**

This Auburn Practical Nursing Program Clinical Site and Preceptor Experience Agreement ("Agreement") is entered into on the 29 day of April 2024 between the Auburn Vocational School District Board of Education ("Auburn") and Ashtabula County Nursing & Rehab Center 5740 Dibble Road Kingsville, OH 44048 ("Clinical Site") (collectively, "Parties").

WHEREAS, Clinical Site is willing to provide space for supervised clinical educational experience; and

WHEREAS, Auburn offers an educational program for practical nursing students and requires the participation of the Clinical Site to provide a clinical educational experience to nursing students; and

WHEREAS, Clinical Site either provides preceptor experiences currently or in the future.

NOW, THEREFORE, in consideration of the mutual promises and obligations contained herein and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree as follows:

FACILITIES

1. Auburn acknowledges and understands that the patient care units included in this Agreement are referenced in the attached Appendix A.
2. This Agreement is not joint and several and is binding upon each Clinical Site individually. Each Clinical Site is bound only in regards to the students participating in the educational program at that Clinical Site facilitated by this Agreement.

MUTUAL RESPONSIBILITIES

1. Clinical Site will accept students from Auburn for a period of clinical education determined acceptable by both Parties. The clinical educational experience will correspond to the stated philosophies and objectives outlined by Auburn and Clinical Site.
2. Students participating in the clinical educational experience will not be considered employees of either Party, nor will the students be covered by social security, unemployment compensation, or workers' compensation policies.
3. Placement of students shall be agreed upon by the administrator of the Auburn Practical Nursing Program, or designee, and the administrator of the Clinical Site Nursing Service, or designee, in advance of the time students and/or clinical instructors are to appear on the patient care units.
4. Clinical Site shall provide an orientation to Auburn faculty, and Auburn will provide the time for faculty orientation to Clinical Site prior to students appearing on the patient care

**AUBURN PRACTICAL NURSING PROGRAM
CLINICAL SITE AND PRECEPTOR
EXPERIENCE AGREEMENT**

units. Faculty orientation shall be scheduled at appropriate business hours and suitable times for both Parties.

5. The Auburn nursing education personnel and Clinical Site nursing service personnel shall engage in cooperative planning for the selection and assignment of student learning experiences.
6. The ratio of students to clinical instructors (practical nursing student) will be no more than ten (10) students to one (1) instructor. The ratio of students to clinical instructors (STNA student) will be no more than eight (8) students to one (1) instructor.
7. The number of students and clinical instructors assigned to a patient care unit at any given time, the number of patient care units to be used, and the proximity of these units to one another shall be considered in the planning of clinical experiences.
8. Parties shall notify the other, as soon as possible and in writing, if one party becomes aware of a claim served by any person that arises out of disagreement or any activity carried out under this Agreement.

AUBURN RESPONSIBILITIES

1. Auburn reserves the right to withdraw students from Clinical Site when, in Auburn's judgment, the clinical educational experience does not meet the need of the student.
2. Auburn will provide Clinical Site a list of students who will participate in the clinical educational experience and the dates those students will be at Clinical Site. Auburn will provide this list, in writing, no later than seven (7) days before the students arrive at Clinical Site to start their clinical educational experience. Prior to sending the list, Auburn will discuss its intentions with Clinical Site. Clinical Site shall reserve the right to refuse a student that was previously an employee at Clinical Site and was removed or terminated from their position.
3. Auburn faculty shall be properly and currently licensed as required by the State of Ohio and under any applicable local laws.
4. Auburn shall provide students with cardiopulmonary resuscitation training before starting the clinical education experience.
5. Auburn shall require all students to provide evidence of current laboratory and immunology data as deemed necessary by both Auburn and Clinical Site.
6. Auburn shall require students to adhere to the school dress code and appear on the Clinical Site in an appropriate uniform with an identification badge.
7. Auburn shall be responsible for the planning of the student's clinical experience and for

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the evaluation and discipline of any student of Auburn. Auburn will accept input from Clinical Site representative(s) related to the student's assignments and conduct during the clinical experience.

8. Auburn will be responsible for the supervision of each student during the clinical experience.

CLINICAL SITE RESPONSIBILITIES

1. Clinical Site shall provide the students with the opportunity to learn clinical skills by observing or performing them under supervision and to apply the skills that they have already learned.
2. Clinical Site shall provide an orientation to the students and Auburn faculty, which orientation shall include, but will not be limited to, Clinical Site's policies and procedures, regulations, and work schedules.
3. Clinical Site shall provide Auburn written evaluations of the faculty and/or students, as requested by Auburn. Auburn shall provide any necessary forms or information for such evaluations.
4. Clinical Site has the right to request that Auburn withdraw an assigned student from Clinical Site if the student's performance is unsatisfactory, or if the student's conduct is a detriment to (1) the student's successful completion of the clinical educational experience assignment, (2) the well-being of the patients at Clinical Site, or (3) the overall operation of Clinical Site. The request for student withdrawal will be directed to the administrator of the Auburn Practical Nursing Program.
5. Clinical Site shall at all times indemnify and hold harmless Auburn, its employees, agents, and representatives from any and all suits, claims, demands, costs, damages, counsel fees, charges, liabilities, and expenses whatsoever which they shall or may at any time sustain or incur or become individually liable for, by reason or in consequence of any actions or omissions of Clinical Site, its servants, agents, or assigns, in performance of the Agreement. Auburn will withdraw a student from the Clinical Site if, after consultation with Clinical Site, Auburn determines such action to be warranted.
6. Clinical Site agrees that it will provide a member of its staff to sign a form verifying the student's attendance at the clinical educational experience.
7. Clinical Site shall be ultimately responsible for patient care within its facility, and Auburn shall retain the responsibility for the nursing education program.
8. Clinical Site shall ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to and satisfied.

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STUDENT RESPONSIBILITIES

1. Students will be required to adhere to Clinical Site policies, procedures, and to other rules and regulations of Clinical Site providing for patient/resident rights mandated under Centers for Medicare and Medicaid Services and/or The Joint Commission on Accreditation of Healthcare Organizations.
2. The Auburn shall implement policies related to student conduct that incorporate the standards for safe nursing care set forth in R.C. Chapter 4723 and the rules adopted under that chapter, including, but not limited to the following:
 - A. Students shall, in an accurate and timely manner, report and document nursing assessments or observations, the care provided by the students for the client, and the client's response to that care.
 - B. A student shall, in an accurate and timely manner, report to the appropriate practitioner errors in or deviations from the current valid order.
 - C. A student shall not falsify any client record or any other document prepared or utilized in the course of, or in conjunction with, nursing practice. This includes, but is not limited to, case management documents or reports, time records or reports, and other documents related to billing for nursing services.
 - D. A student shall implement measures to promote a safe environment for each client.
 - E. A student shall delineate, establish, and maintain professional boundaries with each client.
 - F. At all times when a student is providing direct nursing care to a client, the student shall:
 - 1) Provide privacy during examinations or treatment and in the care of personal or bodily needs; and
 - 2) Treat each client with courtesy, respect, and with full recognition of dignity and individuality.
 - G. A student shall practice within the appropriate scope of practice as set forth in R.C. 4723.01(F) and R.C. 4723.28 (B)(21) for a practical nurse.
 - H. A student shall use universal blood and body fluid precautions established by O.A.C. Chapter 4723.20.
 - I. A student shall not:

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- 1) Engage in behavior that causes or may cause physical, verbal, mental, or emotional abuse to a client;
 - 2) Engage in behavior toward a client that may reasonably be interpreted as physical, verbal, mental, or emotional abuse.
- J. For the purpose of this paragraph, the client is always presumed incapable of giving free, full, or informed consent to the behaviors by the student set forth in this paragraph. A student shall not misappropriate a client's property or:
- 1) Engage in behavior to seek or obtain personal gain at the client's expense;
 - 2) Engage in behavior that may reasonably be interpreted as behavior to seek or obtain personal gain at the client's expense;
 - 3) Engage in behavior that constitutes inappropriate involvement in the client's personal relationships; or
 - 4) Engage in behavior that may reasonably be interpreted as inappropriate involvement in the client's personal relationships.
- K. For the purpose of this paragraph, the client is always presumed incapable of giving free, full, or informed consent to sexual activity with the student. A student shall not:
- 1) Engage in sexual conduct with a client;
 - 2) Engage in conduct in the course of practice that may reasonably be interpreted as sexual; or
 - 3) Engage in any verbal behavior that is seductive or sexually demeaning to a client.
- L. A student shall not, regardless of whether the contact or verbal behavior is consensual, engage with a patient other than the spouse of the students in any of the following:
- 1) Sexual contact, as defined in R.C. 2907.01;
 - 2) Verbal behavior that is sexually demeaning to the patient or may be reasonably interpreted by the patient as sexually demeaning.
- M. A student shall not self-administer or otherwise take into the body any dangerous drug, as defined in R.C. 4729.01, in any way not in accordance with a legal, valid prescription issued for the student.

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- N. A student shall not habitually indulge in the use of controlled substances, other habit-forming drugs, or alcohol or other chemical substances to an extent that impairs ability to practice.
- O. A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of habitual or excessive use of drugs, alcohol, or other chemical substances that impair the ability to practice.
- P. A student shall not have impairment of the ability to practice according to acceptable and prevailing standards of safe nursing care because of physical or mental disability.
- Q. A student shall not assault or cause harm to a patient or deprive a patient of the means to summon assistance.
- R. A student shall not obtain or attempt to obtain money or anything of value by intentional misrepresentation or material deception in the course of practice.
- S. A student shall not have been adjudicated by a probate court of being mentally ill or mentally incompetent, unless restored to competency by the court.
- T. A student shall not aid and abet a person in that person's practice of nursing without a license, practice as a dialysis technician without a certificate issued by the board, or administration of medications as a medication aide without a certificate issued by the board.
- U. A student shall not prescribe any drug or device to perform or induce an abortion, or otherwise perform or induce an abortion.
- V. A student shall not assist suicide as defined in R.C. 3795.01.
- W. A student shall not submit or cause to be submitted any false, misleading or deceptive statements, information, or document to the nursing program, its faculty or preceptors, or to the board.
- X. A student shall maintain the confidentiality of patient information. The student shall communicate patient information with other members of the health care team for health care purposes only, shall access patient information only for purposes of patient care or for otherwise fulfilling the student's assigned clinical responsibilities, and shall not disseminate patient information for purposes other than patient care or for otherwise fulfilling the student's assigned clinical responsibilities through social media, texting, emailing or any other form of communication.
- Y. To the maximum extent feasible, identifiable patient health care information shall

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not be disclosed by a student unless the patient has consented to the disclosure of identifiable patient health care information. A student shall report individually identifiable patient information without written consent in limited circumstances only and in accordance with an authorized law, rule, or other recognized legal authority.

- Z. A student shall not use social media, texting, emailing, or other forms of communication with, or about a patient, for non-health care purposes or for purposes other than fulfilling the student's assigned clinical responsibilities.

MUTUALLY AGREED UPON PRECEPTOR EXPERIENCE

In those instances, when Clinical Site is also responsible for providing, or begins providing, preceptor experiences, the following shall apply:

1. Parties mutually agree to follow the Ohio Administrative Code applicable to offering the preceptor experience as they exist on the effective date of this Agreement and as they are modified thereafter. At the time of entering into this Agreement, those relevant rules provide as follows:
 - A. The teaching assistant or preceptor providing supervision of a nursing student shall at least:
 - 1) Have competence in the area of clinical practice in which the teaching assistant or preceptor is providing supervision to a student.
 - 2) Design, at the direction of a faculty member, the student's clinical experience to achieve the stated objectives or outcomes of the nursing course in which the student is enrolled.
 - 3) Clarify with a faculty member:
 - a) The role of the teaching assistant or preceptor;
 - b) The responsibilities of the faculty member;
 - c) The course and clinical objectives or outcomes; and
 - d) The clinical experience evaluation tool;
 - 4) Contribute to the evaluation of the student's performance by providing information to the faculty member and the student regarding the student's achievement of established objectives or outcomes.
 - B. A preceptor shall not provide supervision to more than two (2) nursing students at any one time, provided the circumstances are such that the preceptor can adequately supervise the practice of both students.
2. Parties mutually agree that Clinical Site will provide Licensed Practical Nurses ("LPN")

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or Registered Nurses ("RN") as preceptors during the course of the contract, particularly during the final course named "Nursing Across the Lifespan." The preceptor will be responsible for only one (1) or two (2) students at any time from Auburn and all other programs utilizing Clinical Site and will have the responsibility for the assigned patients.

3. The LPN/RN will be identified by Clinical Site as having demonstrated expertise in the area of clinical practice in which the preceptor will provide supervision to nursing students.
4. Auburn will provide employees who function only as a faculty member during the student's preceptor experience. The faculty member will supervise the students being precepted and will be accessible to the student at all times. The faculty member will make spot visits to the clinical setting during the preceptor experience to evaluate the student's experience. The preceptor will contribute to the student's evaluation. Clinical Site acknowledges that Auburn has ultimate responsibility for the student.
5. Auburn will provide a coordinator who will work closely with Clinical Site in planning the preceptor experience and will be responsible for the final evaluation of the students.
6. All experiences for a nursing student in a clinical setting involving the delivery of nursing care to an individual or group of individuals shall be performed under the direction of a faculty member during the nursing student's clinical experience. The faculty member providing direction shall:
 - A. Establish clinical objectives or outcomes within the framework of the course in which the student is enrolled.
 - B. Communicate clinical objectives or outcomes to:
 - 1) The student;
 - 2) The teaching assistant and preceptor, if utilized; and
 - 3) The staff at the clinical site.
 - C. Provide for orientation of each student to the environment of the clinical site, including introduction to staff.
 - D. Make assignments, in conjunction with the teaching assistant or preceptor, if utilized, for the student's experience, consistent with the specific objectives or outcomes of the course in which the student is enrolled.
 - E. Provide supervision of each student in accordance with O.A.C. 4723-5-18; and
 - F. Evaluate the student's experience, achievement, and progress in relation to the clinical objectives or outcomes, with input from the teaching assistant or

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preceptor, if utilized.

7. Auburn will provide a preceptor orientation at no cost to the preceptor. Auburn will arrange for the orientation with the preceptor. The preceptor will receive no financial benefit for the preceptor experience form Auburn.
8. Auburn and the preceptor will sign an agreement identifying the preceptor's responsibilities and the responsibilities of Auburn.
9. Clinical Site shall agree to provide preceptors who are qualified to provide supervision to the nursing students during their preceptorship during Nursing Across the Lifespan. Patient care units to be used by Auburn will be supervised by competent qualified professional nurses and staffed by competent qualified professional nurses and practical nurses.

MISCELLANEOUS TERMS

1. In the event of illness or injury during the clinical experience, the student or clinical instructor shall receive emergency care through an emergency room at the student's expense and/or with personal insurance and be referred to their family physician or hospital as needed. In case of emergency, any first aid care would be to stabilize the student or instructor for transport to emergency room only.
2. All Auburn students and employees shall be covered under a policy of liability insurance of at least \$1,000,000 per incident and \$3,000,000 per annual aggregate. Auburn shall furnish to the Clinical Site evidence of coverage indicating type of coverage, applicable dates, amount of coverage, and name of insured, and will notify Clinical Site immediately if there is any change in such insurance coverage, including cancellation of such insurance policy.
3. This Agreement shall be effective as of the date first written above and shall remain in effect unless terminated by either party by written notice as provided herein. Either Party may terminate this Agreement with, or without, cause by giving the other Party ninety (90) days' written notice, via first-class mail, postage prepaid, to the addresses. *Regardless of whether the other Party gives written notice, students who are currently involved in Clinical Learning Experiences shall be permitted to complete such experiences.*
4. This Agreement is not assignable, but is binding on the corporate successors or affiliates of the parties.
5. The Parties acknowledge that, in the course of performing their obligations under this Agreement, they may obtain certain confidential and proprietary information about the other Party, including student personally identifiable information which is designated as confidential under the Family Educational Rights and Privacy Act and Ohio law ("Confidential Information"). See 20 U.S.C. § 1232g; 34 C.F.R. § 99.30; R.C. 3319.321.

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The Parties agree that they will only use the Confidential Information in the performance of their obligations under this Agreement and that they will not, at any time during or following the term of this Agreement, divulge, disclose, redisclose, or communicate any Confidential Information to any other person, firm, corporation or organization or otherwise use the Confidential Information for any purpose whatsoever without the prior written consent of the disclosing Party.

6. Neither party shall discriminate on the basis of race, religion, sex, creed, national origin, veteran status, color, age, marital status or disability in accordance with state and federal law.
7. Any notice required under the terms of this Agreement shall be sent by certified or registered mail, return receipt requested and shall be deemed given upon deposit in the U.S. mail, postage prepaid, at the following addresses:

Auburn Career Center: Auburn Vocational School District
 c/o Treasurer
 8221 Auburn Road
 Concord, Ohio 44077

Clinical Site: Ashtabula County Nursing & Rehab Center
 5740 Dibble Road
 Kingsville, OH 44048

5. This Agreement contains the entire understanding between the parties and supersedes all prior and contemporaneous agreements and understanding, express or implied, oral or written. The terms of the Agreement may only be modified by mutual written consent of the parties, signed by the duly authorized representative of each of the parties and ratified by the Auburn Board.
6. This Agreement shall be governed exclusively by the laws of the State of Ohio. If a provision hereof or the application thereof to any person or circumstance shall, to any extent be invalid or unenforceable, the remainder hereof, or the application of such provision to persons or circumstances other than those as to which it is held invalid or enforced to the fullest extent permitted by law, provided that the parties shall exercise their best efforts to accommodate the terms and intent of the Agreement to the greatest extent possible consistent with the requirements of law.
7. This Agreement may be executed in counterparts, each of which shall be an original, but all of which together shall constitute but one and the same instrument. Delivery of an executed counterpart of a signature page of this Agreement by electronic means shall be effective the same as the delivery of a manually executed counterpart.
8. Nothing contained in this Agreement is intended to nullify, override, or otherwise limit either Party's immunities under Chapter 2744 of the Ohio Revised Code or any other limitations on liability provided under applicable law.

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9. No Party shall be deemed to be in breach or default of any provision of this Agreement by reason of a delay or failure in performance due to acts of God, acts of governments, wars, riots, strikes, accidents in transportation, or other causes beyond the control of the Parties.
10. This Agreement is only for the benefit of the Parties as political subdivisions and shall not be construed as or deemed to operate as an agreement for the benefit of any third party or parties, and no third party or parties shall have a right of action or obtain any right to benefits or position of any kind for any reason whatsoever.
11. At all times, the relationship of the Parties shall be as separate entities. Nothing contained in this Agreement shall be deemed to be interpreted as a partnership or joint venture or any other arrangement whereby one of the Parties is authorized to act as an agent for the other. Employees of the Parties shall remain employees of their respective employers and such employers shall have supervisory and all other responsibility for its respective employees.

[SIGNATURES ON FOLLOWING PAGE]

**AUBURN PRACTICAL NURSING PROGRAM
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IN WITNESS WHEREOF, the undersigned have signed this Clinical Site Agreement effective the date and year first above written.

Auburn Career Center

Superintendent Brian Bontempo (In Official Capacity Only)* Date _____

Program Administrator Karen A. Howell (In Official Capacity Only)* Date _____

Ashtabula County Nursing & Rehab Center

Name _____ Title Admin.

Date 5/15/24

AUTHORIZED PURSUANT TO BOARD RESOLUTION NO.

* This Agreement has no binding legal effect absent the approval of the Auburn Joint Vocational School District Board of Education

**AUBURN PRACTICAL NURSING PROGRAM
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IN WITNESS WHEREOF, the undersigned have signed this Clinical Site Agreement effective the date and year first above written.

Auburn Career Center

Superintendent Brian Bontempo (In Official Capacity Only)*

Date _____

Karen Howell MSN, RN
Program Administrator Karen A. Howell (In Official Capacity Only)*

Date 5/15/24

Ashtabula County Nursing & Rehab Center

Name

Title

Date 5/15/24

AUTHORIZED PURSUANT TO BOARD RESOLUTION NO.

*** This Agreement has no binding legal effect absent the approval of the Auburn Joint Vocational School District Board of Education**

**Auburn
Career Center**



Attachment Item #23C

*MOU between Auburn
Career Center and
Ravenwood Health
Center for the 24-25SY*

Memorandum of Understanding

Between

Ravenwood Health and Auburn Career Center
For the 2024-2025 school year

This Memorandum of Understanding ("**Agreement**") is entered into this 23rd day of April 2024, by and between Ravenwood Mental Health Center, Inc. ("**Ravenwood Health**") and the Auburn Career Center.

1. **Description of Collaborative Relationship.** Auburn Career Center has requested that Ravenwood Health provide one (1) full-time Therapeutic Behavioral Health Support Worker (each, a "**TBS Worker**" and collectively, the "**TBS Worker**") for identified students in grades K-12 attending Auburn Career Center ("**Identified Students**"), and Ravenwood Health has agreed to provide such personnel pursuant to the terms below. During the course of this collaboration, the parties shall be committed to developing a sustainable behavioral health program that will promote positive outcomes for all Identified Students.

2. **Responsibilities and Expectations.**

(a) **Ravenwood Health shall be responsible for the following:**

(i) Provide one (1) full-time TBS Worker to provide services at Auburn Career Center for Identified Students. It is anticipated that the TBS Worker will provide services in the school four (4) days per week.

(ii) Maintain the confidentiality of Identified Students and their families.

(iii) Participate in regular meetings with Auburn Career Center personnel to ensure that program needs are being met.

(iv) Account/bill Medicaid or any other service provider for services rendered.

(v) Accept referrals from Auburn Career Center for behavioral health services when appropriate.

(b) **The TBS Worker shall be responsible for providing the following:**

(i) Individual and group behavioral health intervention for Identified Students during school hours at Auburn Career Center;

(ii) Interventions that facilitate the students development of interpersonal and community coping skills, including adapting to home or school and work environments;

RAVENWOOD HEALTH

Vicki Clark, LPCC-S, President & Chief Executive Officer

- (iii) Education on diagnosis-related symptoms;
 - (iv) Screening of students to assist in referral for services as necessary;
 - (v) Student specific services focused on providing:
 - 1. Links between family and school to assist in creating avenues for open communication and dialog;
 - 2. Peer education and support;
 - 3. Crisis prevention and planning.
 - (vi) Assistance to school personnel with case/family conceptualization and development of specific approaches and interventions based on each student's background and issues;
 - (vii) Communication and outreach to parents/guardians of Identified Students as needed.
 - (viii) Participating in regular meetings with Auburn Career Center personnel to ensure that program needs are being met.
- (c) **Auburn Career Center shall be responsible for the following:**
- (i) Identification and referral of students within the Auburn Career Center who qualify for behavioral health services.
 - (ii) Provide office space within the designated school buildings for Ravenwood Health TBS Worker to offer services to Identified Students on an as-needed basis.
 - (iii) Participating in regular meetings with Ravenwood Health personnel and/or the TBS Worker to ensure that program needs are being met.

3. **Term and Termination.** This Agreement shall be for the **2024-2025** Auburn Career Center academic school year. This Agreement may be terminated early with or without cause, in whole or in part, by either party with a thirty (30) day written notice of termination. Such notice shall be given in writing to all parties and may be sent via email with a read receipt requested. Each party agrees to meet at the end of the **2024-2025** school year to evaluate this Agreement and make any adjustments deemed necessary for any future relationship between the parties.

4. **Compensation.** Auburn Career Center shall pay Ravenwood Health the total sum of \$32,350, as reimbursement for one (1) TBS Worker's services. Payment is due to Ravenwood Health within thirty (30) days from the date of invoice to Auburn Career Center.

5. **Qualified Employees; Employee Administration.** All Ravenwood Health personnel providing behavior health services shall be qualified and licensed as necessary to perform the services required. The TBS Worker will remain subject to Ravenwood Health's general personnel administration, and will continue to receive compensation and benefits solely from Ravenwood Health. The TBS Worker shall remain subject to Ravenwood Health's personnel policies, rules and regulations.

Ravenwood Health shall be responsible for payment of all employee salary and related benefits, pension, insurance, taxes and withholdings required under Ravenwood Health's personnel rules, policies and contracts and applicable federal and state law. Ravenwood Health shall be responsible for keeping and maintaining the personnel file and payroll and other records of its employees. Auburn Career Center shall timely notify Ravenwood Health in writing of any concerns regarding any of the TBS Workers provision of services pursuant to the terms of this Agreement.

6. Insurance.

(a) **Workers' Compensation Insurance.** Ravenwood Health, at its sole cost and expense, shall procure and maintain for the duration of this Agreement workers' compensation insurance or self-insurance covering the TBS Worker, in accordance with the requirements of Ohio law.

(b) **Other Insurance.** Each party, at its sole cost and expense, shall procure and maintain for the duration of this Agreement the following types and limits of insurance:

(i) Commercial General Liability Insurance with a limit of \$1,000,000 per occurrence and \$2,000,000 in aggregate;

(ii) Automobile Liability Insurance with a limit of \$1,000,000 per accident.

(c) **Proof of Insurance.** Upon written request, the other party shall provide a certificate or certificates of insurance evidencing the insurance required by this section.

7. **Indemnification.** Unless otherwise prohibited or limited by law, Auburn Career Center shall indemnify, defend, protect and hold harmless Ravenwood Health and its officers, employees, volunteers and agents, from and against any and all liability, losses, claims, damages, expenses, demands, and costs (including, but not limited to, attorney fees and litigation costs) of every nature arising out of (i) a breach of Auburn Career Center obligations under this Agreement, or (ii) an act or omission of any Auburn Career Center employee or agent, except where such liability, loss, claim, damage, expense, demand or cost is caused in part by the negligence or willful misconduct of Ravenwood Health or its employees or agents.

8. **Records.** All records pertaining to the provision of services by the TBS Worker shall be and remain the property of Ravenwood Health. Ravenwood Health shall not disclose information relating to the services to any Auburn Career Center personnel unless Ravenwood Health is provided written consent for the release of such information from the applicable person(s). The above shall be deemed to include patient records and all other information kept in the normal operation of Ravenwood Health.

9. **HIPAA & FERPA Compliance.** The parties each agree to comply with the applicable provisions of the Health Insurance Portability and Accountability Act of 1996, ("HIPAA"), and the requirements of any regulations promulgated thereunder. Further, the parties each agree to comply with the Family Educational Rights and Privacy Act ("FERPA") as applicable, and the requirements of the same. Ravenwood Health and its employee(s) may review educational records containing confidential student information as appropriate and in compliance with the law.

10. **Compliance with all other Laws.** The parties shall comply with all other applicable statutes, rules, regulations and standards of any and all governmental authorities and regulatory and accreditation bodies governing, or otherwise relating to, the subject matter of this Agreement.

11. **Reporting Requirements.** The Parties shall report all cases of alleged child abuse, neglect or dependency as required by mandated reporting laws in the State of Ohio. Reports of child abuse, neglect or dependency shall be made to the Geauga County Department of Job & Family Service hotline, the local police and/or local emergency service departments.

12. **Relationship of the Parties.** It is understood and agreed that the relationship between Ravenwood Health and Auburn Career Center hereunder is and shall remain one of an independent contractor. Nothing in this Agreement shall be deemed to constitute the parties hereto as joint venturers, partners, or acting as other than independent contractors. Each party agrees to be responsible only for the acts of its own agents, servants, or employees, when acting within the scope of their agency or employment in performing this Agreement.

13. **TBS Workers Are Not Employees of Auburn Career Center.** Neither Ravenwood Health, nor its employees and agents shall be considered employees of the Auburn Career Center for any purpose whatsoever, and none of Ravenwood Health's employees or agents shall be eligible to receive or participate in any benefits or benefit programs offered by Auburn Career Center to its employees.

14. **Independent Professional Judgment.** In rendering the services hereunder, Ravenwood Health, its employees and agents shall at all times abide by the standards of medical practice as applicable to the type of medical care to be provided by Ravenwood Health. In providing the services hereunder, Ravenwood Health's employees and agents shall exercise their professional judgment, guided by applicable professional standards, and nothing contained herein shall be construed as permitting the Auburn Career Center to exercise any control over the independent professional judgment of Ravenwood Health's employees and agents in providing its professional services.

15. General Terms.

(a) **Strict Performance.** No failure by either party to insist upon the strict performance of any covenant, agreement, term or condition of this Agreement or to exercise a right or remedy shall constitute a waiver. No waiver of any breach shall affect or alter this Agreement, but each and every covenant, condition, agreement and term of this Agreement shall continue in full force and effect with respect to any other existing or subsequent breach.

(b) **Invalidity or Unenforceability of Particular Provisions.** The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof.

(c) **Governing Law.** This Agreement shall be interpreted, and the relationship between the parties governed, exclusively by the laws of the State of Ohio, excluding any choice of law provisions which would direct the application of the laws of a different jurisdiction. The parties consent and agrees that any proceeding shall be brought in the courts of Geauga County, Ohio, or the District Courts of the United States for the U.S. Judicial District in which Geauga County is included.

(d) **Entire Agreement.** This Agreement, and any exhibits or attachment hereto, represents the entire agreement between the parties with respect to the subject matter hereof, and all prior

agreements, written or oral, express or implied, with respect to the subject matter hereof are nullified and superseded hereby and neither party shall have any further rights or obligations under such superseded agreements with respect to the subject matter hereof. No change or addition to, or deletion of, any portion of this Agreement shall be valid or binding upon the parties hereto unless the same is approved in writing by the parties.

(e) Copies/Originals. This Agreement may be executed by the parties in separate counterparts and by facsimile each of which when so executed and delivered shall be an original, but all such counterparts shall together constitute one and the same instrument.

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed and delivered this Agreement as of the Effective Date set forth above.

Signatures of Authorized Representatives

Ravenwood Health Vicki Clark President/CEO
Vicki Clark
President/CEO

Date

Sherry Williamson
Treasurer
Auburn Career Center

Date

